

**UKA Board Meeting
Tuesday 22 October 2019
Athletics House, Birmingham**

Present: Chris Clark (CC) – Chair
Sarah Rowell (SR)
David Bedford (DB)
Penny Avis (PA)
Gordon Arthur (GA)
Jonathan Orr (JO)
Anne Wafula Strike (AWS)
Jason Gardener (JG)
Nigel Holl (NH)

Apologies : Neil Black (NB)

In Attendance : Cherry Alexander (CA)
Ellen Neal

1. Welcome and Apologies, Conflicts of Interests:

Apologies received from Neil Black. There were no conflicts of interest to report.

2. UKA Chair, Chris Clark

Chairs update:

- 2.1. Diamond League General Assembly confirmed Diamond League status of Gateshead and two-day MAG event (verbal CC, CA and JO)
- 2.2. NED recruitment update (verbal PA and CC)
There will be two announcements made to confirm the two Non-Exec Directors
- 2.3. UKS and Salazar Review (discussion All with ToR and documents from UKS)

CC discussed the conversation that took place with UK Sport. The person who would be conducting the review, will be independent person. A few other amendments to the ToR were agreed for the next draft.

3. Interim Performance Leadership structure (CC and all):

CC advised Board that there are clear candidates to cover key roles.

The Board agreed the following two key changes in the Performance leadership structure:

- The overall management of the Performance Program will be led by Steve Paulding as World Class Program Director through until after the Tokyo Games in 2020.
- Tommy Yule will expand his responsibilities and take on an interim remit of Director of Performance Support.

4. Performance Review and Long-Term Plan (CC and SR):

The new Performance Director role will be focused on Performance and needs to be a member of the governing body senior leadership team. UK Sport want to be involved in the recruitment process. Once drafted the key people to look at it should be CC and ZHP with a view that the Head Coach and Performance Director will both start after Tokyo.

5. Muller Anniversary Games – Planning and Business Case (JO):

JO advised that this item was discussed at Audit Committee. The paper was presented to give the Board background information in deciding if the MAG should be a two or a one-day event. The figures indicate that the income lost by having one less day is broadly similar to the additional expenditure of having the extra day. The decision would not be financially based following the findings. CC noted what we have is to build on the festival of athletics and how can we give this a greater impact. Secondly, to note that JO's paper outlines a case that largely says that there is no real difference in regard to cost/income point of view so that MAG remains as it is. This was agreed.

NH advised that we had met with Barbara Slater from BBC.

Action - CC to meet with BBC asap

6. Audit Committee Report (PA):

PA raised the issue of matters reserved for Board. It was agreed that we are complying when an item is included in a TV events budget that has already been approved by the Board. Anything that is a new commitment over £250k should be raised at Audit Committee then brought to Board. PA/JO advised that the matters reserved for Board document therefore remains unchanged. The Audit Committee have re-approved Hays McIntyre reappointment as auditors and JO asked for Board approval to take this recommendation to the UKMC in December. This was approved.

Action: JO to take auditor recommendation to UKMC.

7. Matters for noting and discussing where required:

7.1. CEO – report taken as read

There will be two UK Sport reviews, first is a review of Athletes on the Olympic program, the Para program will take place post the Dubai World Championships in November. Internally the process has the 'Heads of' i.e. Barry Fudge, Peter Stanley and Steven Maguire representing endurance, field events and sprints relays which NB will be involved in. There will then be a two-day meeting with UK Sport in late November. The second review is an annual review process as we missed the medal target in Doha.

SR reminded that Board need to see the culture health checks at the next Board meeting in December.

7.2. Finance and Governance

Taken as read.

7.3. Operations

Taken as read.

7.4. Domestic Strategy

Taken as read.

7.5. Performance

Taken as read.

7.6. Major Events

Outdoor ticket sales budget will be discussed next week. Very keen to host world indoors for 2024 or 2026 both Grand Prix and Indoors, with a drive for 2024.

8. Minutes of the Meeting held on 18 September 2019

8.1. 18th September 2019 – Minutes for publishing on website approved.

9. Matters arising from the meeting held on 18 September 2019.

10. Completed matters arising from the minutes were confirmed. Any other business

N/A

11. Date of next meeting

Wednesday 11 December, St. George's Park, Burton on Trent

Summary of Agreed Actions

Point	ACTION	Responsible	Update
2.3	ToR - Deadline for feedback from Board was set at midday Wednesday 23 October 2019.	All	Completed
4.	SR will advise Vikki McPherson that she is free to send reports to the Board and her comments will be welcomed.	SR	
5.	Working group to look at who we sell the tickets to, who have purchased tickets historically and how they felt about the event or why they aren't buying tickets anymore. To have a clear plan to report back to Board in December.	CA	
6.	Request for wording to be amended on 5.1 matters reserved for the Board.	PA/JO	Completed
8.1	Previous minutes to be amended as per errors raised, shortened and the redacted minutes to be shared with Board for approval.	EN/PA	Completed