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| **Terms of Reference (ToR): Ultra Running Advisory Group [URAG]** |
| **Purpose** | **Outputs** |
| The British Athletics (UKA) Ultra Running Advisory Group (URAG) has been established to act on behalf of UKA to formulate the strategy and policy for Ultra running and Ultra runners in the UK. This includes international representation and team management at international competitions selection and policy as well as developing the sport domestically in the UK via national competition and development opportunities. The group will advise on the budget requirements and spend to support these policies. | * Meeting notes will be shared with the Domestic Athletics Operations Manager
* Follow UKA policies and procedures
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| **Key responsibilities** |
| The Ultra Running Advisory Group will have responsibility for:1. advising UKA and the Home Countries on matters relating to the development of international ultrarunning ensuring that GB is represented by the best possible and best prepared ultrarunning team at all designated international events
2. agreeing the policies for prioritising representation depending on budget restraints.
3. drawing up the selection criteria for all ultrarunning events where a Great Britain & Northern Ireland team takes part
4. leading and managing selection processes for ultra events on behalf of UKA
5. holding trials for key international events, as appropriate. Ensure that the timing of trials, the location, organisation, and terrain profile are all optimal
6. making appropriate team management appointments
7. drawing up and reviewing as appropriate, team management guidelines and job descriptions
8. ensuring that post event feedback from management officials and athletes is obtained after each event at which a Great Britain & Northern Ireland team competes
9. making recommendations to UKA regarding the development support provided to international ultrarunning runners
10. making recommendations for the optimal development and organisation of age group ultrarunning and runners in the UK and ensuring appropriate liaison with the Home Countries
11. advising UKA of any proposed rule changes as put forward by the IAU, IAAF or EA, and making recommendations based on such
12. advising UKA regarding national ultrarunning championships, and co-ordinating the implementation of recommendations
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| **Membership/Attendees** | **Agenda** | **Duration/Frequency** |
| Membership of the Advisory Group will be determined by the Board and Senior Management of UK Athletics based on the following criteria:* their international and national involvement in the delivery and management of the sport of ultrarunning, as managed by the IAU with the endorsement of the IAAF.
* their understanding of national and international level ultrarunning and related performance trends
* home country representation – members are however invited as individuals, not ‘home country places’ which can be substituted
* there being separation of roles between membership of the Advisory Group and team management.

The Chairperson will be appointed by UK Athletics. Invitations for membership will be issued by UK Athletics. Members will be representative of the expertise and knowledge base required for Ultra Running deliverables.Members will follow UKA codes of conduct and UK Athletics could dismiss members if inappropriate behaviour occurs. Membership should be for four years but re-appointment could take placeThe URAG Group shall comprise of:* Chair
* 24H Coordinator
* 100K/50K Coordinator
* Trail Coordinator.
* Any other co-opted member as determined by the Chair after consultation with the other group members.

Each coordinator would be responsible for their respective selection processes for championships and managing the relevant performance statistics**NOTE:** With the approval from UKA the URAG may form working groups with suitable delegated powers for specific areas of development i.e. trial races or selection committees.A person shall cease to be a URAG member if such a person is requested to resign by at least 75% of the other URAG Members (meaning, for the avoidance of doubt, the URAG Members other than the person whose office is in question) acting together. | * Welcome
* Apologies
* Minutes from previous meetings
* Matters arising from last meeting
* 24H update
* 100k & 50K updates
* Trail updates
* Championships selection/reports
* Budget
* Liaison with HC & other groups
* AOB

**NOTE:** Items for the agenda may not include issues of an individual or personal nature which should more appropriately be addressed offline.  | * + 2 hours maximum
	+ 4 times per year
	+ Meetings can be face to face or held via Skype or equivalent

**NOTE:** The group may be consulted regarding decisions which need to be made between meetings. |