



December 2023

INDOOR Track and Field Licensing Guidance 2023/2024

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Where to apply:

All licences: <https://www.mysporthost.com/TFEventLicence/>

Apart from Scottish Basic and Level 1:

<https://www.scottishathletics.org.uk/events/organising-an-event/licensing-and-returns/>

Useful links

England Athletics, organising an event:

<https://www.englandathletics.org/clubs-and-facilities/organising-an-event/>

Scottish Athletics, licensing an event:

<https://www.scottishathletics.org.uk/events/organising-an-event/licensing-and-returns/>

Athletics Northern Ireland, organising an event:

<https://athleticsni.org/Permits>

Welsh Athletics, competitions:

<https://www.welshathletics.org/en/page/track>

World Athletics Global Calendar:

[Global Calendar | Global Calendar \(worldathletics.org\)](#)

WPA (World Para Association) Calendar:

<https://www.paralympic.org/athletics/events> (filter by Great Britain)

WPA Rankings:

<https://www.paralympic.org/athletics/rankings>

Level 1 Licence

The majority of competition licences issued in the UK will be level 1 and the results from them will be eligible for Power of 10 ranking list inclusion. *In accordance with UK Athletics rule book, CR1 S1 (7), licences should be applied for preferably at least 8 weeks in advance of a competition. Applications for licences submitted after that date will be considered on merit.*



Registered Office:

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UK Athletics Level 2 Licence WITH World Athletics Permit

In accordance with UK Athletics rule book, CR1 S1 (7), licences should be applied for preferably at least 8 weeks in advance of a competition. Applications for licences submitted after that date will be considered on merit.

UK Athletics level 2 licensed competitions with a World Athletics Permit will appear on the global calendar. Performances from these competitions will be eligible for World Athletics ranking list inclusion.

There is minimum of 30 days' notice to apply for the World Athletics Permit.

World Athletics Competition and Technical Rules will apply.

Competition providers wishing to apply for this recognition should apply for a UK Athletics level 2 licence and World Athletics permit as soon as possible, remembering the strict time limits.

Level 2 Licence WITHOUT World Athletics Permits

These are normally only be issued for the following competitions:

- Events that are World Para Athletics (WPA) Endorsed.
- Master's competitions with sufficient qualified officials for this enhanced level of licence to ensure relevant performances are acceptable for BMAF record purposes.

However, it is accepted that a few additional competitions are of a high-quality standard both in organisation and competitor experience and therefore deserve to be recognised as a level 2 competition. These will be issued on merit at the time of application.

World Para Athletics (WPA) Endorsement

Events seeking World Para Athletics (WPA) Endorsement must meet all the Level 2 licence requirements.

WPA Endorsement = competitions with both non-disabled and disabled athletes competing together or in parallel events.

WPA Approved = Disabled athletes forming the majority of the entries / timetable. These must be registered at least 90 days prior to the competition date. There is a 200 Euro fee, plus travel / accommodation for an ITO appointed by WPA. World Para Athletics Competition and Technical Rules apply. In track events M & W should compete separately in distances 100m to 1500m. Results should be submitted to Power of 10 as usual, with classifications clearly marked.

For all Endorsed competitions with 30+ para-athletes and all Approved events, SDMS results template should be submitted to Jan Richards within 5 days post-event. jrichards@britishathletics.org.uk

Licences are issued by:

Level 1 licences issued by:

- England Athletics - applications will be reviewed by a Regional Council representative and then a National Officer will issue the licence. Contact: tandfeventlicensing@uka.org.uk
- Scottish Athletics, contact: Events@scottishathletics.org.uk



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- Welsh Athletics, contact: darran.williams@welshathletics.org
- Athletics Northern Ireland, contact: info@athleticsni.org

Level 2 licences

- Issued by UK Athletics – contact: tandfeventlicensing@uka.org.uk

World Athletics Permits

- Issued by World Athletics, after approval by UK Athletics – see appendix 2 below.
- WPA endorsement/approval – see above.

Disciplines on applications

Please indicate on the licence application which disciplines are provided for all athletes, including classified, that are provided in your competition. This information will help promote your event via the “Competition Finder” which can be found here: <https://fixtures.myathletics.uk/>

Rules

Competitions must be delivered under UKA Rules for Competition or World Athletics Technical Rules and where appropriate World Para Athletics Rules will also apply. Northern Ireland will correspond to AAI Rules for each age group championship. *There are compulsory requirements relating to UK Anti-Doping, please see Appendix three below.*

First Aid

Appropriate first aid provision must be made. If in doubt, please refer to the ‘Purple Guide’:

<https://www.thepurpleguide.co.uk/>

Or some useful information is included [here](#).

Power of 10

All results from licensed competitions are eligible for Power of 10 inclusion. Exclusions may occur if the UK Athletics rule book has not been followed or if the numbers of qualified officials in attendance falls below the minimum standard required. Occasionally spot checks are made to ensure this has happened. Power of 10 have a section in their HELP tab to assist with results presentation: <https://www.thepowerof10.info/>

Event restrictions

All events applied for within the Competition Licence Application Form, must correspond with the specific UKA Rules for each age group and be appropriate for the age and ability of the athlete.

Changes to licence: events/date/venue

Any changes to event licences must be notified to the issuing body before the competition so that the application can be amended and if necessary, the licence reissued. For contacts see list above.



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UK Records

If UK Records are likely to be set, any Record Application must be signed by Referees or Chiefs in the relevant disciplines who are Level 4. For more information see UKA rule book C35 S1. Applications forms can be found here: https://www.uka.org.uk/wp-content/uploads/2020/03/ukrecord_form1.pdf



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Appendix 1 - 2024 Indoor Officials & Equipment Requirements

EQUIPMENT		Level 1	Level 2
Essential:	Equipment for checking throws implements.		Photo-finish EDM Equipment for checking throws implements. Radios Start Information System*
Desirable:	Photo-finish EDM		*SIS is desirable for record and qualification/selection purposes, but it is recognised that the equipment is not universally available and creates the need for additional Officials
FIELD JUDGING TEAM			
Field Referee:	Level 2+		Level 3+ (Level 4 for UK records)
Additional qualified Field officials needed:	Plus at least two qualified field officials per event running at any one time and for pole vault one of those must be at least level 2 or above. <i>(Trainee or assistant officials may assist but do not count as one of the qualified officials and must be overseen by a licensed official at all times.)</i>		Plus at least four qualified field officials per event running at any one time. <i>(Trainee or assistant officials may assist but do not count as one of the qualified officials and must be overseen by a licensed official at all times.)</i>
OFFICIALS STARTER TEAM			
Chief Starter:	Level 1+		Level 3+
Starter's Assistant:	Level 1+		Level 3+
Desirable:			Start Referee (Level 4) Additional Starters & Assistants as necessary



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	Level 1	Level 2
OFFICIALS – TRACK TEAM – (200m Track)		
TRACK TEAM		
Track Referee:	Level 2+ (chief)	Level 3+ (chief) (Level 4 for UK records)
Track judges:	Plus at least 3 qualified track judges	Plus at least 5 qualified track judges
TIMEKEEPERS		
Chief Timekeeper:	Level 2+ (chief)	Level 3+ (chief) (UK records not applicable without photo-finish below 800m)
Timekeepers:	Plus at least 3 qualified timekeepers. (For 800m+ only competitions, without sprints the chief + 2 acceptable.)	Plus at least 3 qualified timekeepers (For 800m+ only competitions, without sprints the chief + 2 acceptable.)
PHOTO-FINISH	(Optional)	(Essential)
	Level 2+ or 2 level 1+ photo-finish operators	Level 3+ (chief) (Level 4 for UK records) plus at least 1 photo-finish operator
STRAIGHT TRACK ONLY, WITH PHOTO-FINISH – OPTIONAL (see above for manual timing)		
On the understanding that only electronic times will be valid **		
TRACK TEAM		
Track Referee	Level 2+ Plus at least one qualified track official	Level 3+ (Level 4 for UK records) Plus at least one qualified track official
TIMEKEEPERS		
	**Optional (see note above) Training of new timekeepers encouraged.	**Optional (see note above) Training of new timekeepers encouraged
PHOTO-FINISH	(Essential)	(Essential)
Chief Photo-finish	Level 2+ or 2 level 1+ photo-finish operators	Level 3+ (Level 4 for UK records) Plus at least 1 photo-finish Operators
ADDITIONAL STAFFING FOR LEVEL 2 LICENSED EVENT (DEPENDENT ON EVENT, NOT PART OF LICENSING REQUIREMENTS)		
<ul style="list-style-type: none"> • Meeting Manager. • Technical Manager (Level 3+) plus a sufficient number of Clerks of Course, dependent on the programme of events. The team will cover both track and field events. 		



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- National Technical Delegate (or local equivalent) (Level 4)
- Call Room
- Seeders
- Technical Information Centre
- Announcers

Appendix 2 - World Athletics Permit Applications

<p>World Athletics Permit?</p> <p>The benefits:</p> <ul style="list-style-type: none"> • Performances appear in the World Athletics ranking Lists. • Performances recognised for major championship qualification. • Advertising literature may carry the WA logo as an approved event. • Once the permit application has been approved by UK Athletics and World Athletics it will appear on the WA here.
<p>How much notice?</p> <p>Currently 30 days, with no flexibility.</p>
<p>How/where to apply?</p> <ul style="list-style-type: none"> • Register and be approved as a competition organiser at World Athletics here: https://globalcalendar.worldathletics.org/ <ul style="list-style-type: none"> ○ Note: Country, search for Great Britain, not United Kingdom • Apply for your UK Athletics level 2 licence. • At the same time, register your competitions at World Athletics to complete at least 30 days prior to the competition. <ul style="list-style-type: none"> ○ The process can take a few days to work its way through the process, so please allow a few additional days to ensure sufficient time. ○ World Athletics age groups are even, i.e., U18/U16 as opposed to our U17/U15 – please enter as best you can. ○ Ignore upgrade to level E and the uploading of a facility certificate unless previously discussed with the UK Athletics - as a nation we only have a limited number per year, and these are allocated early in the season.
<p>What does it cost?</p> <p>There is a fee of 25 Euros payable to World Athletics, and this is paid online through their platform.</p>



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Rules?
All World Athletics permitted events held in the UK but be held under relevant World Athletics and UK Athletics rules.
Continental Tours, Label Races, Race Walking, Combined Event Tours
If a World Athletics or Area Permit has already been granted, it is not necessary to reapply.

Appendix 3 - UK Anti-Doping Process

The Home Nation Athletics Federations (HCAF) have slightly different guidelines for Clean Sport and organisers are advised to contact England Athletics, Welsh Athletics, Scottish Athletics and Athletics Northern Ireland respectively for advice.

The UK Athletics Anti-Doping Rules can be found here: <https://www.uka.org.uk/wp-content/uploads/2021/05/210507-UKA-AD-Rules-3-combined-final.pdf>

In summary the points that impact on competition providers and clubs are as follows:

- The Anti-Doping Rules affect all licensed competition held in the UK (track & field, indoor, cross country, road, multi terrain etc), but excludes in house fun type of events.
- Track & field athletes competing in league competitions are covered by their membership to their individual HCAF.
- All organisers of championship/open/school events must include a statement on entry forms so an athlete is aware that by entering a competition they are agreeing to the UK Athletics Anti-Doping Rules and World Anti-Doping Agency (WADA) Code – this can be by tick box for online entries. For on the day entries, this must be included on entry forms or at the top of an entry list to include a place for the athlete/parent/carer to sign.

The wording that all competing athletes must agree to is as follows:

All entrants shall be deemed to have made him/herself/themselves familiar with, and agree to be bound by the UKA Anti-Doping Rules and to submit to the authority of UK Anti-Doping in the application and enforcement of the Anti-Doping Rules.

The UKA Anti-Doping Rules apply to entrants participating in the sport of Athletics, for 12 months from the [date of entry], whether or not the entrant is a citizen of, or resident in, the UK.



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Appendix 4 – World Athletics (Outdoor) Ranking List Standards (2023)

These standards are achievable by good club athletes. Entry numbers are often increased with a WA permit, not only attracting more athletes from the UK, but also from overseas.

Men - Outdoor

Event	Standard	Event	Standard
Men's 100m	11.40	Men's Shot Put	13.50
Men's 200m	23.00	Men's Shot Put (6kg)	13.50
Men's 300m	36.50	Men's Shot Put (5kg)	13.50
Men's 400m	51.50	Men's Discus Throw	42.00
Men's 500m	1:07.50	Men's Discus Throw (1,75kg)	42.00
Men's 600m	1:25.00	Men's Discus Throw (1,5kg)	42.00
Men's 800m	2:00.00	Men's Hammer Throw	50.00
Men's 1000m	2:35.00	Men's Hammer Throw (6kg)	50.00
Men's 1500m	4:08.00	Men's Hammer Throw (5kg)	50.00
Men's Mile	4:27.00	Men's Javelin Throw	54.00
Men's 2000m	5:40.00	Men's Javelin Throw (700gr)	54.00
Men's 3000m	8:55.00	Men's 3000m Race Walk	14:00.00
Men's 2 Miles	9:35.00	Men's 5000m Race Walk	23:30.00
Men's 5000m	15:20.00	Men's 5km Race Walk	23:30
Men's 10,000m	32:30.00	Men's 10,000m Race Walk	59:00.00
Men's 5 km	15:20	Men's 10km Race Walk	49:00
Men's 10 km	32:30	Men's 15,000m Race Walk	1:15:00.00
Men's 15 km	50:00	Men's 15km Race Walk	1:15:00
Men's 10 Miles	54:00	Men's 20,000m Race Walk	1:42:00.00
Men's 20 km	1:08:00	Men's 20km Race Walk	1:42:00
Men's Half Marathon	1:12:00	Men's 30,000m Race Walk	2:45:00.00
Men's Marathon	2:37:00	Men's 30km Race Walk	2:45:00
Men's 110mH	16.00	Men's 35,000m Race Walk	3:15:00.00
Men's 110mH (0.99)	16.00	Men's 35km Race Walk	3:15:00
Men's 110mH (0.91)	16.00	Men's 50km Race Walk	5:05:00
Men's 400mH	58.00	Men's Decathlon	5500
Men's 400mH (0.84)	58.00	Men's Decathlon - U20	5300
Men's 2000mSC	6:30.00	Men's Decathlon - U18	5100
Men's 2000mSC (0.84)	6:30.00	Men's 4x100m	42.50
Men's 3000mSC	10:00.00	Men's 4x200m	1:29.00
Men's High Jump	1.85	Men's Sprint Medley 1000m	2:02.00
Men's Pole Vault	4.20	Men's 4x400m	3:21.00
Men's Long Jump	6.30	Men's 4x800m	7:40.00
Men's Triple Jump	13.20	Men's 4x1500m	16:00.00

Mixed - Outdoor

Event	Standard
Mixed 4x400m	3:42.00



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Women - Outdoor

Event	Standard	Event	Standard
Women's 100m	13.00	Women's Long Jump	5.00
Women's 200m	26.50	Women's Triple Jump	10.50
Women's 300m	43.00	Women's Shot Put	11.50
Women's 400m	1:01.00	Women's Shot Put (3kg)	11.50
Women's 500m	1:20.00	Women's Discus Throw	38.00
Women's 600m	1:41.00	Women's Hammer Throw	44.00
Women's 800m	2:22.00	Women's Hammer Throw (3kg)	44.00
Women's 1000m	3:05.00	Women's Javelin Throw	38.00
Women's 1500m	4:55.00	Women's Javelin Throw (500gr)	38.00
Women's Mile	5:17.00	Women's 3000m Race Walk	16:00.00
Women's 2000m	6:45.00	Women's 5000m Race Walk	27:30.00
Women's 3000m	10:40.00	Women's 5km Race Walk	27:30
Women's 2 Miles	11:30.00	Women's 10,000m Race Walk	57:00.00
Women's 5000m	18:30.00	Women's 10km Race Walk	57:00
Women's 10,000m	39:00.00	Women's 15,000m Race Walk	1:27:00.00
Women's 5km	18:30	Women's 15 km Race Walk	1:27:00
Women's 10km	39:00	Women's 20,000m Race Walk	1:57:00.00
Women's 15 km	1:00:00	Women's 20km Race Walk	1:57:00
Women's 10 Miles	1:05:00	Women's 30,000m Race Walk	3:05:00.00
Women's 20 km	1:22:00	Women's 30 km Race Walk	3:05:00
Women's Half Marathon	1:27:00	Women's 35,000m Race Walk	3:50:00.00
Women's Marathon	3:05:00	Women's 35km Race Walk	3:50:00
Women's 100mH	15.80	Women's 50km Race Walk	5:40:00
Women's 100mH (0.76/8.50)	15.80	Women's Heptathlon	4000
Women's 300mH	46.00	Women's Heptathlon - U18	3800
Women's 400mH	1:08.00	Women's 4x100m	48.50
Women's 2000mSC	7:45.00	Women's 4x200m	1:42.50
Women's 3000mSC	12:15.00	Women's Sprint Medley 1000m	2:23.00
Women's High Jump	1.55	Women's 4x400m	3:53.00
Women's Pole Vault	3.30	Women's 4x800m	9:15.00



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