

UK Members Annual General Meeting
Tuesday 12th December 2023, 10.00
at Athletics House, Alexander Stadium, Walsall Road, Perry Barr,
Birmingham, B42 2BE and via Teams

Present:	Jason Gardener – President Stephanie Reid – Vice President Virtual Steve Perks – Welsh Athletics Chair Gary Shaughnessy – England Athletics Chair Paul Lawther – Athletics Northern Ireland Vice-Chair Virtual Ronald Morrison – Scottish Athletics President Virtual Karl Ponty – Senior Coaches Representative Andrew Heyes – Chair of the Athletes Commission Virtual Grace Hall – Track & Field Club Representative (non-voting) Virtual Roland Gibbard – Road Running Representative (non-voting)
Apologies	Maria Lyle – Athletes Commission Para Representative Arwel Williams – Officials Representative
In Attendance (non-voting)	Ian Beattie – UKA Chair Jack Buckner – UKA Chief Executive Officer - <i>Item 9 & 10 Virtual</i> Tracey Carey – UKA Head of Finance Tom Solesbury – UKA General Counsel & Company Secretary Michelle Maple – Independent Minute Taker Virtual Vickie Armitage – Governance and Executive Support Denise Lewis President Elect – <i>Item 15</i> Hannah England – Vice President Elect Tony Shiret – Affiliated Clubs Representative Elect Chris Jones – England Athletics

Opening Remarks and Apologies

The President opened the AGM and welcomed new members Hannah England and Tony Shiret to the meeting, who were attending in an observer capacity before commencing their tenures in 2024. It was noted that Denise Lewis would be joining the meeting for item 15.

Apologies for absence were received from Maria Lyle and Arwel Williams. It was noted that Jack Buckner would be joining the meeting remotely for Items 9 and 10, due to attendance at an external conference.

Preliminary

- 1. To review the Conflicts of Interest Register for UKA Members and vote on any conflicts accordingly.**

The Conflicts of Interest Register was noted and no new items were declared.

- 2. To formally approve the minutes of the Company's Annual General Meeting held on 16th December 2022.**

The minutes of the AGM held on 16th December 2022 were accepted as an accurate record of the meeting.

3. To formally approve the minutes of the Company's general meeting held on 7th July 2023.

The minutes of the General Meeting held on 7th July 2023 were accepted as an accurate record of the meeting.

4. Matters arising from the minutes of the Company's general meeting on 7 July 2023

Progress against the following actions was noted:

- Item 5.1: Getty Payments – No further regular payments were anticipated from Getty Images going forward. Action complete.
- Item 6: Non-World Class Programme Payments – A summary of the domestic event net costs was presented, which amounted to £142k. TC agreed to confirm whether this included Masters Athletes. **Action: TC**
- Item 6: Level 1 and 2 Safeguarding – A review had taken place of Tier 3 officials and coaches required to retake levels 1 and 2 safeguarding qualifications. Action complete.
- Item 6: Coach Notifications – Action complete.
- Item 11: - Update has been circulated.

In relation to item 11, SR requested that it be made clear to athletes that they would not be covered by central insurance injuries sustained in the European Teams Athletics Championships, enabling them to make an informed decision as to whether or not to travel. **Action: TS**

Finance

5. To receive the Company's Annual Report and Financial Statements for the year ended 31 March 2023.

Members reviewed the Company's Annual Report and Financial Statements for the year ended 31 March 2023, with salient points discussed and noted as follows:

- A net loss of £3.7m for the financial year was reported, with cash balances amounting to £6.5m as at 31st March 2023, and net liabilities at £3.2m, which included £8.8m of deferred income.
- Net losses were primarily attributed to a 28% reduction in major events income to £2.3m and the loss of BBC broadcast income, and a 36% reduction in sponsorship and business income to £3.2m.

KP also queried whether the proposed 2024 budget of £50k would be sufficient to stage the Indoor Championships in Birmingham, given the event had previously made a £162k loss. JB confirmed that a new staging deal was being negotiated for the venue, and the event had been cut back to reduce any superfluous costs.

SR noted that the Strategic Report did not reference the Para Athletics programme, and requested that any key documents for the organisation ensure this programme was represented going forward. **Action: JB**

6. Finance Update

TC provided a summary of the six year projections covering the financial years 2023/24 to 2028/29. A number of key assumptions were outlined as follows:

Ordinary Resolutions

7. To re-appoint Haysmacintyre LLP as the Company's auditors for the year to 31 March 2024.

It was unanimously resolved to reappoint Haysmacintyre LLP for a further year to 31st March 2024.

Result of vote: 9 For 0 Against 0 Abstain

The ordinary resolution was carried.

8. To delegate agreement of the remuneration of the auditors to the Board of Directors of the Company.

It was unanimously resolved that the agreement of Haysmacintyre LLP fees for the audit of the Annual Report and Financial Statements of UK Athletics Limited would be delegated to the Board.

Result of vote: 9 For 0 Against 0 Abstain

The ordinary resolution was carried.

Activities of the Company

9. Report on the activities of the Company since the previous Annual General Meeting.

The meeting was joined by JB, who presented a comprehensive update on the performance of UK Athletics for 2023. Key highlights were noted as follows:

- Ten medals were achieved in total at the World Athletics Championships, with GB finishing seventh in the medal table and fourth in the placing table. 40% of individual UK athletes finished within the top eight, which was the highest proportion since the database began. GB had also ranked seventh against other nations, with a median conversion rate of 17% against other nations.
- Overall athlete progression had improved, with 57% of WCP athletes improving from the previous year (compared to 44% in 2022), and 43% of WCP athletes made sufficient progress based on their funding level. The Future Programme also continued to be successful, with 23 athletes selected to represent GB and Northern Ireland, seven earning senior vests, and 24 personal bests achieved.
- GB reached fourth position in the Paris 2023 Para Athletics World Championships, presenting excellent opportunities for the Kobe 2024 Para Athletics World Championships. A Para Strategic Working Group had also been established with key stakeholders to align priorities going forward and identify key talent.
- The European Championships bid for 2026 was successful.

- Overall 2023 ticket sales had achieved gross income of £1.8m.
- UKA would continue to work with Nike and existing partners to maximise commercial opportunities, and initial discussions were also underway with prospective brands covering the JV.
- Safeguarding remained under significant pressure, with investigations totalling 98 and 57 live ongoing investigations.
- UKA continued to work with CPSU to prepare a training programme for the WCP to be rolled out in January 2024.
- The tender process for an independent Integrity Unit, a joint project with HCAFs, had resulted in an offer from a law firm to assist in setting up the Unit free of charge. A feasibility study was underway to establish the ongoing running costs. It was expected that additional funding would be required through another partner or a Sports Council, and associated education opportunities may be available through a university. Other sports had also expressed interest in the project which may present opportunities for joint funding into the Unit, although each sport would bear their own individual costs.
- The transfer of regulation for levels 1-3 coaches and officials from UKA to HCAFs was now complete, excluding any high-performance coaches. Terms of reference had been drafted for a Performance Coach group.
- A UKA Sustainability Strategy has been drafted for Board review.

TSh queried whether it would be possible to undertake an audit of the level of coaching expertise beneath high-performance coaches. It was noted that the Home Countries were already working on current numbers to establish how to address gaps in coaching provision.

10. Member views to be sought on major strategic decisions and issues

It was noted that a series of roadshows had been scheduled around the UK in February focusing on the WCP, and funding for elements of the sport such as cross country. Members were invited to attend any of the events if available.

Updates

11. President's Update

The President thanked everyone for their support during his tenure, and provided some reflections from his time as the sport's President.

Members also expressed their gratitude to the President for his hard work and significant contribution to UKA, and for providing stability through a challenging period.

12. Vice President's Update

As Vice President, SR also thanked Members for their support during her term, and reiterated comments thanking the President for his significant involvement in the sport as a whole.

Members also thanked SR for her considerable contribution as Vice President.

13. Home Countries Updates

Northern Ireland - PL reported that a successful Athletics Northern Ireland AGM recently took place. Several committees had been established to support delivery in the region. A series of events had also recently taken place, and it was hoped to build on this success during 2024.

Wales – SP reported that the Cardiff Cross Challenge event had been successful and was well received. The organisation would continue its work to grow the sport, although discussions with Sport Wales had indicated a larger cut in funding than originally anticipated.

Scotland – RM stated that Scottish Athletics had also recently staged their AGM, with members supportive of overall activity. Some Board members had recently concluded their terms, and tenures would be phased going forward. Participation in elements such as steeplechase had been challenging recently, and ways in which to address declining numbers were being explored.

England – GS stated that registration numbers had improved over the past 12 months, although this predominantly related to younger age groups and outside track and field events, particularly in road runners. The athlete's fee had also increased during the year, which had helped to fund some of the safeguarding elements.

14. Volunteer Updates

Track and Field Clubs – GH reported that clubs had queried the transfer of coaches and officials from UKA to HCAS and whether the framework agreement would be updated. A large proportion of members were also unhappy about the rule changes and short consultation period, and there were also some concerns about the changes to the age group categories.

GH also thanked SR for her positive contribution to the meetings, particularly in relation to Para Athletes, and asked that the needs of Para Athletes be fully represented at all meetings going forward. GH also requested that the UKA website be updated to reflect current members and coaches.

Road Running – RG reiterated earlier comments on the increase in road running numbers, with races now reaching pre-Covid levels and some events selling out. However, some events had experienced competitors that had not officially entered, males running in female events, and some athletes at the Cardiff Cross cutting miles off the course, all of which needed to be addressed.

Senior Coaches – The operational issues around courses raised at the previous meeting were still ongoing. Whilst it was understood that face-to-face safeguarding courses were mandatory for Level 2 coaches and above, the funding of courses and time requirements still posed an issue for coaches.

KP also suggested that the voting system could be reviewed to ensure a more accurate representation of coaches during consultations, with national coaches sending individual replies as opposed to multiple replies from a club.

Results of Member Elections

15. To receive from the Company Secretary details of the appointment of UKA Members:

The results of the UKA Member elections were confirmed by TS, as follows:

- President – Denise Lewis
- Vice-President - Hannah England
- Senior Officials – Arwel Williams (re-elected)
- Affiliated Clubs – Tony Shiret

The meeting was joined by newly appointed President, Denise Lewis, who thanked Members for their support and for the honour of representing UKA as its President. Hannah England and Tony Shiret were also welcomed to the meeting in their respective roles as Vice President and Affiliated Clubs representative.

16. Any other business

There being no further business, the meeting closed at 11.55.

Action List

Item	Action	Responsible
4	SR requested that it be made clear to athletes that they would not be covered by central insurance for injuries sustained in the European Teams Athletics Championships.	TS