

UK Members Council
25 September 2009
UKA, Solihull

Present: Lynn Davies - Chair
Roy Corry – Athletics Northern Ireland
Lynnette Harries – Welsh Athletics
Stan Burton – Officials Representative
Mike Harris – Coaching Representative
Keith May – Clubs Representative
Mike Summers – England Athletics
Bill Adcocks – Clubs Representative
Roger Simons – UK Athletics
Alan Potts – Scottish Athletics
Andrew Taylor – Road Running Representative

In attendance: Niels de Vos – UKA Chief Executive
Charles Bartholomew – UKA Finance & Operations Director
Ed Warner – UKA Chairman

Apologies: Chris Cohen – IPC Representative
Mark Hollinshead – Scottish Athletics
John Graves – England Athletics
Graham Jessop – Off Track Representative
Jonathan Edwards – European Athletics Representative
Seb Coe – IAAF Representative
Helen Clitheroe – Athlete Representative

Welcome & Apologies

LD welcomed everyone to the meeting. Alan Potts was representing Scottish Athletics in place of Mark Hollinshead who will be stepping down as Chair in November. Apologies were also received from Chris Cohen, John Graves, Graham Jessop, Jonathan Edwards, Seb Coe & Helen Clitheroe. LD particularly welcomed to Alan Potts & Andrew Taylor to the meeting

Minutes of the meeting 12 July 2009

EW raised a point relating to JE report and confirmed that the UK was not hosting the Team Championships in 2012.

MH pointed out the section in his report regarding new competitions, in which he was referring to the Super 8 competition format as being welcomed.

RS raised the issue of the Home Country Championships and the agreement that they would all take place on the same day for 2010. NdV confirmed that this was subject to event calendar availability.

With the changes made the minutes of the meeting were approved as a true record.

Matters arising from meeting 12 July 2009

SH to record the correction to the minutes that RS's appointment was for two years, from its start when RS left the Board at the end of March 2009, so it would be up for reconsideration two years later, at the end of March 2011. **Actioned**

Elections 2011 – The next round of elections is due in 2011. The Council discussed the possibility of changing the membership terms to coincide with the Olympic cycle to preserve continuity of approach for planning and evaluation. Action: CB to prepare paper to be considered by the Board at their next meeting for their views.

Actioned: EW reported he had sent an email out to the Council regarding Elections in 2011 and the UKA Board disagreement with the Council's proposal for the change in date. EW has since received feedback from a selection of the Council. The meeting agreed with the UKA Board view that the current election cycle should not be altered

GAJ reported to the meeting the sad news that Colin Gostelow had died recently. GAJ attended his funeral on 10 July on behalf of UKA. Action: GAJ to write on behalf of the Council to Colin's family with UKA/UKMC's condolences. **Actioned**

The Council asked if the papers for Council meetings could be sent out 1 week prior to meeting and also sent by email. **Action** SH to mail out papers to the Council at least one week before the next meeting. **Actioned**

SB said that the HCAF Officials Forum was being held twice a year, with the last one in the Spring. The next one had been due to take place in September and SB wanted to ensure it was not forgotten. RS updated SB saying there was a problem with getting everyone together on the date but Cherry Alexander will be circulating a new date.

Presentation by Peter Eriksson on the Paralympic Programme

A copy of the presentation is attached to the minutes.

The Council thanked PE for his presentation and wished Peter and his team the very best for 2012.

PE wished to record his thanks to the officials and competitions team for the London Disability Athletics Challenge competition in July.

Chair Update

EW updated the Council on the most recent UKA Board meeting which was held on 22 September.

The UKA Board discussed at length the reputation of UKA and the Sport going forward, the new appointments and the move to 2 HiPACs. UK Sport, Lottery and the Government need to understand why UKA are doing the things they are doing. This communication also needs to be done at grassroots level. NdV reinforced that the Council should also be the communicator and was happy to assist members with key messages should that be helpful.

David Herbert presented to the Board on Anti Doping. The Board wanted to understand what Anti Doping were doing to prevent missed tests. An Anti Doping Education and Training Manager (David Walsh) has now been appointed to try and educate athletes. EW reconfirmed that any athlete who did miss 3 tests would not have the support of UKA in any appeal on competing for the Olympics.

Geoff Wightman presented to the Board an update on RunBritain covering the relationship with Realbuzz and the traffic on the website.

The Board Meeting was held at Loughborough University, the location of the second HiPAC, where two members of the University attended the Board meeting to help build on relationships.

CEO Report

The CEO report was taken as read with key areas highlighted

Results

Best ever World Youth (4G, 1S, 1B) European U20 and European U23 (7G, 6S, 5B) as well as good performances in Berlin (2G, 2S, 2B). 20 Top 8 places in Berlin made it best for 20 years.

NdV reported that the holding camp in Monte Gordo prior to flying in to Berlin for the Championships, had worked well (particularly with regard to creating team spirit).

The Council wish to record their congratulations to the Team, the team staff and UKA staff for a great summer of performances.

Coaching Workforce

Five coaches; Development Coaches and Apprentice Coaches, have recently been recruited. The Development Coaches would be replacements for the Talent Managers and the Apprentice coaches would be the next generation of Development coaches. NdV reported that the relations with the more “established” coaches will continue to improve.

LH asked if the new Head Coaches could be included in the Coaches meeting on 19/20 October. NdV will check with CvC and report back.

Paralympics

Results

The GB Paralympic Team at the Junior World Championships won a total of 21 medals (13G, 5S, 3B) finishing top of the medal table, demonstrating a strong field of emerging talent for both 2012 & 2016.

Coaching & Development

UKCC

It was reported that an in principle decision has been made that UKA and the 4 Home Country Federations will withdraw from UKCC for the immediate future, primarily due to the costs of the new qualification. Kevin Tyler was also concerned that there was not enough technical content in the courses, which would need additional days which in turn would increase costs further. Coach Education plan will still go ahead with its launch in January 2010.

UKMC endorsed the decision to withdraw on that basis.

The Talent programme has now officially ended with the responsibility for overseeing talented athletes being under the relevant National Event Coach, supported nationally by Jo Jennings as National Talent Manager and the Development Coaches where appropriate.

Competitions & International Relations

The Council wished to record their thanks to Cherry Alexander & her team for the ATOC (International Officials) Conference. Five UK Officials took part in the examinations – Malcolm Rogers, Peter Nicholson, Chris Cohen, Linda Turner & Dean Williams. The results are expected shortly.

Permits for all 2010 indoor meetings are about to be circulated

Competitions providers for L3, 4, 5 are asked to submit their competitions for 2010.

Commercial

Chris Broadbent, UKA's Media Manager left at the end of September with the team led in Berlin by Claire Furlong. The feedback from the journalist said the service was "podium" level. As a

consequence it is unlikely there will be a direct replacement for Chris as CF will lead the team in future major Championships.

The Stakeholder Survey was held back pre Berlin and will go out later this month.

CEO

NdV said he would be happy to go through any of the KPI's covered in his report with any member of the Council who wished to have more information.

Super 8

NdV has met with two cities so far. NdV has a deadline of 31 October to have completed all the meetings and have the cities signed up. NdV will update the Council at their next meeting.

Home Countries

NdV & KT met with Sports Council Wales on the 9 September with other meetings being held in Scotland, & Northern Ireland.

London 2012

NdV & EW recently met with Baroness Margaret Ford and her team regarding the Olympic Legacy Stadium.

Finance

CB presented the accounts as at 31 March 2009

- There was a small surplus of £71k in 2008/09
- The reserves stood at £1.4 million
- Cash in the bank at year end was artificially high at £9.3 m largely due to the early payment from the BBC
- Income was up £1.3m in 2008/09 from 2007/08

CB reported on the outlook for 2009/10

Budget planning was worked to a balanced budget and a year end forecast is due in October based on the first 6 months of the year.

Financial Control – CB reported the CEO still approved all purchases over £2,000 with and orders of £25,000+ capital approved by the UKA Board.

The Self Assurance Process has been completed for Sport England and has also been reviewed by the UKA Board

CB asked the Council to approve the reappointment of the Auditors (haysmacintyre). This was moved by Roy Corry and supported by the rest of the Council.

The Council congratulated Charles on the year end accounts.

CB updated the Council on Trinity and confirmed that Coaches were now all transferred on to Trinity with Officials being transferred in the next few weeks.

Volunteer Reports

Bill Adcocks – Clubs

Vetting & Barring

BA had asked for clarification about the letter sent out by David Brown on Vetting and Barring. BA reported that a number of clubs had also asked for clarification

Action: BA to attempt to produce a first draft “simplistic” letter

Keith May – Clubs

KM said that a Clubs Vision Group (EA) had been set up to assist clubs what they should be doing. The first meeting is being held on 21 October and BA and KM had been invited to sit on the group.

Mike Harris - Coaches

MH responded to NdV on UKA’s decision to withdraw from the UKCC confirming his support of the decision.

A number of coaching conferences have been organised and this is a good step forward that the governing bodies are supporting and organising. Cherry Alexander has been asked to add an additional column to the events calendar so conferences can be linked to events.

MH presented a separate report on the U23 Championships in Kaunas and emphasised that a great team spirit helped with performance.

MH clarified the statement in his report regards domestic competition – he felt that despite UKA’s work to streamline the calendar, too many clubs and competition organisers continued to add in more and more events.

A discussion took place regarding MH’s concern.

RS responded to MH saying that the Competition Strategy Group met on the 23 September and discussed the points made by MH. However at that meeting it was considered that it would be helpful if the following two structural issues were addressed:

1) Who, or which Group, in England Athletics can the Competition Strategy Group discuss Policy issues. MS agreed to set up a meeting with CA and RS to discuss that point.

2) UKA Coaching team were not currently interfacing with the Competition Strategy Group and a debate between the two would be useful to address MH concerns.

LD/LH asked who agreed the fixtures— RS said there were two fixtures conferences per year (one in Jan another in October after the European Calendar Congress) where all competition providers are represented.

LD tasked RS to look at a way forward on the competitions and also who oversees the direction of competition

Stan Burton - Officials

England Athletics have put together an officials' forum for competition providers and officials. The first of these is next week, and they have been asked to put a framework together for the future.

Every Officials will be communicated with over the next few week regarding 2012; this will include all officials Level 2 and above.

Andrew Taylor – Road Running

AT circulated for information to the Council the presentation which had been given at the recent Roadshows.

AT said a review process was underway to look at the future of the website. RT explained that the website was there to assist race organisers and also to draw unattached runners into the sport.

Officials Conference - UKA Endurance Officials Conference has been arranged for Saturday 10 October at Village Hotel, Solihull; this will be on the eve of the World Half Marathon Championships. Speakers include Geoff Wightman & David Bedford plus workshops on technical developments.

Roadshows – These were jointly run with RunBritain and England Athletics and aimed at race organisers and licence officers. They have taken place in London, Birmingham, Taunton, Manchester & Gateshead. This has been an opportunity for RunBritain & EA to explain & discuss progress in road running & to obtain feedback from local organisers. Feedback has generally been positive as to strategy & progress. Concerns raised - lack of consultation & information about road running development, lack of support for race organisers, growing difficulties with police & highways,

growing 'bureaucracy' within the sport, RunBritain on-line club undermining traditional running clubs, expectation & presentation of on-line licence & entries systems. At the first meeting in London approx 10 people attended but the other meetings were well attended.

Race organiser newsletters - A number of email newsletters have been circulated by RunBritain business manager Pierce O'Callaghan to race organisers & licence officers. These include updates on RunBritain's activities & advice on topical issues. Feedback has generally been positive.

The Business Manager Pierce O'Callaghan is due to leave at the end of October.

Technical standards review - Ongoing review of UKA policy, best practice advice & administrative procedures for road race medical standards, highways management, licenced officials & licence standards. Progress to date - new on-line licence application process set up, revised endurance officials education pathway agreed, agreed proposals to formally accredit UK course measurement group, draft consultation papers on medical services & highways management anticipated shortly. See presentation presented previously.

Congratulations to the UKA Chairman EW who did a PB at his recent 10K run... 39m 59 sec

Home Country Reports

Alan Potts – Scottish Athletics

- IFAC Coaching Conference attendances are at just over 400 for 30 Oct-1 Nov in Glasgow. Capacity is 450 so this is expected to be reached during September. Seb Coe is final speaker to have been announced. **scottishathletics** awards dinner is on the Saturday night, also with Seb Coe as guest of honour and capacity of 450, which has been reached for the past three years.
- New Coaches Association, under the interim Chairmanship of Frank Dick met for the third time this month, establishing terms of reference, targets etc. One member of the steering group will be co-opted onto **scottishathletics** Management Committee.
- AGM was attended by 30 mandated clubs and around 50 in total. Reasonably harmonious.
- National Sprints & Hurdles Manager, Piotrek Haczek departs after three years in post to become Head Coach of the Polish Federation. Seeking to recruit quickly against a revised 'event coach' structure. New Head Coach, Laurier Primeau, from Vancouver starts in post on 1 November but is already working on certain areas.
- Mark Hollinshead is stepping down as Chair but remaining on Board, after a four year term, in November. Post being advertised, per articles, in October.
- Lloyds Development Corporation sponsorship which covers four clubs for an initial twelve months, now being extended to four more.
- UKCC Level One courses being pursued through to March as bookings already being taken but will otherwise adopt whichever coach education system is applied elsewhere in UK. UKCC pilots

in Scotland were satisfactory but subsidy for course fees only lasts until 2011 beyond which it may not be sustainable

- To date, Scotland has achieved 48 Commonwealth qualifying performances by 12 athletes. Current highest ranked Commonwealth male athlete is Mark Dry, third in hammer.
- Entry and turnout for summer track and field was up in all Championships measured so far. Cornerstones of this were new Golden League (top five events linked as Grand Prix), two televised domestic meetings and the new Superteams format for under 13's at national level.
- New high quality indoor straight facilities now available in Aberdeen (August) and Scotstoun (November)
- New Development Manager Jamie McDonald will line manage six regional athletics managers based across Scotland, linked to the new sportscotland hubs
- Clubmark is being undertaken by 21 Scottish clubs (on target for 30 by March)
- Stewarts Road Race Grand Prix Final takes place at Stirling this month. Has been successful in getting top runners to contest six out of our nine best road races, with cash prize pool covering the series from March to September.
- Membership has remained constant around 8,400 after several years of strong growth. A number of initiatives are planned to get back to 1,000 pa of growth, per six year plan, to 2015. jogscotland annually renewable membership has been re-calibrated to 7,700

Mike Summers – England Athletics

- AGM took place at UKA 12 September. Changes to Articles of Association approved, including extension of Chair's tenure and change to Board structure. John Graves confirmed as Chair.
- Affiliation programme working effectively - 90,000 cards issued year to date. Affiliation fees under review.
- New issue of *Setting the Pace* sent to clubs with AGM report. Fortnightly email updates to 50,000+ affiliated members now up and running.
- National Schools Review group planned for October. 150,000 young people taken part in Quadkids / Sportshall activity. Renewed push with Youth Sport Trust competition managers. Super8 for secondary schools planned for 2010
- National clubs seminar 7 November. Athletics Networks funding agreements being finalised with remaining 19 networks to form 29 in first two waves. 3rd wave closing date November 09.
- National Coach Mentors currently in place for LJ, TJ, PV, Jumps, 400m, Speed, All Endurance including walks and MD, CE, Physical Preparation, Youth Development. Current gaps in all throws, HJ and short sprints/hurdles. Winter conference programme announced.

- UKCC on hold. New qualification-based education process in development. Autumn programme of existing UKA courses announced.
- Commonwealth Games standards for endurance announced. Other standards and recruitment of Team Leader in progress.
- Appointments: Scott Grace as NCM for Youth Development; Kate Liggins as Finance Manager; Emma Brady as CCSO in North team.
- 84 attendees at London consultation meetings. Key concerns: facilities, volunteer recruitment, coach education, competition structure (long travel distances). London 2012 legacy strategy first draft by end of August.
- Run in England: 4 Area Development Officers and 8 County Activators now in place. Over 460 people have booked on Leadership in Running Fitness courses.

Roy Corry – Athletics Northern Ireland

Corporate Issues

ANI Strategic Plan 2009-2013

Selection & Recruitment process concluded in respect of Athlete Development Manager & Talent Development Coach positions filled by Jackie McKernan & Elaine McCaffrey. However, problem exists with SNI selection criteria which underpin the position on the Coaching & Club Development Manager.

SNI have moved the timeframe on the CEO position by a further 3/4 months into year 2 with an envisaged start date of Oct 2010.

Management Accounts 9 months 30 June 2009

Presented & approved at Board meeting. Reflected a loss of £1.2k as compared to budgeted loss of £0.1k – ANI have now deregistered for VAT.

Annual Financial Budgets y/e 30 September 2010

Will be prepared for the next Board meeting for discussion and approval.

Athletic Trust Fund

Accounts prepared, approved by the Trustees and submitted by our auditors to HMRC

Promotional Issues

Annual UK Awards Regional Selection

Select committee nominated to consider nominations and select the regional winners for Presentation Evening 18 November 2009. Winners will be endorsed by the Management Board.

Run Britain

Still need to ensure that the website and associated material has relevance to Northern Ireland in its promotion pitch.

Schools Sponsorship

Successful SIAB Aviva home countries international held at Antrim 18 July 2009 with high profile sports personalities present and sponsor satisfaction achieved.

Competition

Schools International Games

Excellent concept, however, from an athletics viewpoint delivery & timing requires co-operation e.g. questions on the lateness & best fit for our competition calendar have to be asked to the timing of such an event from an athletics viewpoint i.e. the end of season and quality of competitors and the number of competitors involved in the opening ceremony.

Volunteers

Strategy in association with "Volunteers in Action". Budget agreed and allocated for clothing etc. Courses arranged for applicants and pathway to officials recognition.

Other

Congratulations to the GB & NI Team's performance and the support team at the World T & F Championship in Berlin. Pleasant experience

Commonwealth Games – India

Initial meeting with the Northern Ireland Commonwealth Games Council on the selection criteria and size of athletic team. Useful & beneficial

Lynette Harries – Welsh Athletics

- Welsh Athletics has secured a new kit sponsorship with Under Armour.
- The Sports Council for Wales is currently undertaking an Investment Review. Welsh Athletics has been invited to apply for investment for period 2010 – 2011 and in preparation for this has been asked to undertake a SWOT analysis
- Welsh Athletics has appointed John Dagata from Iowa State University as Head of Coaching; he will take up this appointment on 1 October. John is a highly qualified coach (USATA) in throws, jumps and sprints. John will be at the Annual Awards and Hall of Fame dinner on the 26 September.
- Cardiff International Sports Stadium hosted the McCain UK Challenge Final in August and the UK School Games earlier this month.
- The Celtic Games were held in Carmarthen; the organising team led by Dr Hedydd Davies are to be congratulated on staging a very successful meeting.
- The Welsh Officials Conference will be held at the Park Inn Hotel, Cardiff on 31 October.
- Welsh Athletics has established a Performance Management Strategy which will be operational from 1 October.
- Due to changes within the coaching structure within UK Athletics, sadly colleagues who were based at NIAC will have to be made redundant.
- Welsh Athletics continues to strengthen its partnership with Welsh Schools. The most recent development has been the delivery of ‘grass roots’ days in four regions across Wales. These sessions have been well received by the athletes and their teachers. This initiative will be further developed and extended in the coming year.
- The Annual Awards and Hall of Fame Dinner will be held in the Angel Hotel, Cardiff on 26 September.
- UK School Games: The Board of Welsh Athletics request that young volunteers from Wales be included in future events and that this request be conveyed to the Youth Sport Trust.

IAAF/EA Reports

Nothing to report

Progress on the Election of Vice President

CB circulated the original paper on the role of UKMC and relationships with the UKA/HC Board from October 2006. The closing date for any Vice President nominations is Friday 25 September, and so far no one has been nominated apart from Steve Backley.

Date of 2010 meetings

Saturday 20 February 2010 – 9.30 am – Birmingham Grand Prix

Sunday 27 June 2010 – 9.30 – Birmingham Trials

Friday 24 September 2010 – 10 am – UKA

Saturday 4 December 2010– 1pm - UKA

Any Other Business

There was no further business

Date of next meeting

Saturday 5 December – 1pm - UKA