

**UKMC**  
**Saturday 26 November 2011**  
**Park Plaza Westminster, London**

Attendance           Lynn Davies  
                          Stan Burton  
                          Mike Harris  
                          Keith May  
                          Roy Corry  
                          Lynette Harris  
                          Nigel Rowe  
                          Graham Jessop  
                          Nigel Rowe  
                          Bill Adcocks  
                          Roger Simons  
                          Niels de Vos  
                          Chris Cohen  
                          Leslie Roy

Apologies            Kevan Taylor  
                          Helen Clitheroe  
                          John Graves  
                          Graham Jessop

**Welcome & Apologies**

LD welcomed Wendy Haxell & Leslie Roy to their first meeting. Congratulations were given to Ed Warner & the 2017 bid team on the winning the 2017 World Championships.

**Minutes of the minutes 30 September 2011**

Approved as a true record of the meeting

**Matters arising from meeting 30 September 2011**

**Decanation** – At the Fixtures Conference the UK were asked for a GB & NI team to be included to build on European relations. (15 August 2012)

**Age Group Trial by Scottish Athletics** – LR confirmed that this had been extended for a further period

**UKA Accounts** – KT to produce a schedule on why expenditure has gone up by almost £1m.

## **Chairs Update**

UKA's Head Office has now moved out of Blythe Valley Park and into Alexander stadium with effect from Monday 28 November. EW welcomed everyone to call in at the office at anytime.

The Selection policy for European championships and World Indoors have been approved by the UKA Board. Olympic athletes will not be able to go to European Championships (Helsinki) unless a qualifying standard has not been achieved. This will be for Olympic year only due to home Olympics. A copy of the selection policy will be circulated with the minutes.

Incentive Plan for CEO – EW will discuss any incentives with Roy Corry as representative from UKMC on the Remuneration Committee.

Non Executive Directors – Ian Fox & Tanni Grey Thompson will be leaving the Board and new NED's will be advertised to replace in January with a phasing until post Olympics.

2017 – UKA's obligations to IAAF need to be with them by February 2012, this will include creating a company and filing a budget (which will be similar to the bid submission). EW said that the \$7.2m prize money is unlikely to make any difference to the bottom line loss on the overall budget and that UKA's contribution would be unaffected by the decision to pay the prize money.

Two initiatives which formed part of the bid will be launched - LEAP 2017 similar to the 2012 inspirations programme at the end of 2012/early 2013 and Women in World Athletics an initiative to help get 50 officials in to athletics. This will include support and mentoring by UK officials, with a chance of working as an official at the 2017 Championships.

The World Championships have been confirmed as back on the BBC from 2015.

Olympic Stadium - OPLC looking for a tenant for the winter months, NdV is working with OPLC on a Memorandum of Understanding with athletics having access to a guaranteed number of days.

## **CEO Report**

Report taken as read

Aviva renegotiations – NdV confirmed that renegotiations we ongoing. Meanwhile, processes are being put in place to move forward should the decision be not to renew.

adidas renewal offer received which is a 10% increase on current contract. However, we are hoping to increase this still further in light of 2017 decision (adidas are an IAAF sponsor).

Fast Track exit being managed with approx 12 posts looking to fill – 3 key hires: Chief Operating Officer; Legal & Procurement person to deal with contracts etc; & a Project Manager to ensure the process is correct. All posts will be completed by end of March 2012.

First draft Schools strategy for 2013-16 will be discussed at the next CEO Forum on 1 December. The Awards Scheme is now fully launched – pack are available if members request.

## **HCAF Reports**

### **England Athletics – Nigel Rowe**

NR reported that everyone was working hard on the submission for the 2013-17 Sport England Bid funding cycle.

NdV said that England Athletics & UKA have been nominated for NGB of the Year at SCUk awards with announcement on Tuesday 29 November.

### **Coach Development Report**

Leonie Lightfoot produced a local Coach Development Report which gives us an excellent indication of activities taking place at grass roots and also highlights areas to be developed in the near future.

### **Regional Council Training Day**

For the first time all Regional Councillors were invited to attend a Development Day where the major item was the opportunity to discuss the direction of the sport in the future and to inform England Athletics on any issues within the sport on its delivery mechanisms. The report on this work will help in the formation of the 13-17 Strategy.

### **Awards Evening**

The Hall of Fame and Volunteer Awards evening was held at the end of October with over 550 attendees. Once again this was a great success with a surprise appearance by Haile Gebrselassie.

### **Sport England**

England Athletics have had their 30 month review with Sport England which is once again positive in all areas. Emyr Roberts (Head of Coaching, Sport England) was in attendance and assured those present that Sport England were committed to supporting EA's and UKA's Strategy on Coaching.

Jack Buckner informed us that Sport England's Strategy would not now be available until late December and that the closing date for the submission of the 13-17 bid had been put back until May 2012.

### **Strategy Groups**

In order for the sport to be able to influence the 13-17 document it was agreed that rather than go out to the sport as a whole, 13 themed groups would be formed, each headed by a Board member and a member of staff. These groups to be tasked with soliciting the views of key people within the sport. All of the groups have met at least once and a draft Strategy document will be produced in mid December.

The 13 groups are:-

- Coach and Development
- Athlete Development
- Clubs and Volunteering
- Officials Development
- Schools Development
- Member Services
- Competition
- Mass Participation
- Facilities
- Finance/Governance/HR
- Disability
- Education Services
- Communications

This has been a valuable exercise in itself and has provided some excellent information already.

### **Education and Member Services**

We still have concerns about the delivery of Coach Education courses. Unless a minimum of 15 people attend each course EA finds itself having to subsidise each course because of the pricing structure agreed some 18 months ago.

EA has already subsidised Coach Education to the tune of £250,000 this year. Lack of viable numbers has meant that 24% of courses have been cancelled this year. Producing a Coach Education delivery mechanism that is easily accessible, affordable and attended by appropriate numbers, is the major priority of EA at this moment in time.

### **Welsh Athletics**

Annual Report Circulated for information

LH reported that Neil Wheeler was leaving Welsh Athletics and will start working with UKA on 28 November. WAL are currently recruiting for a replacement as well as looking for a replacement Head of Coaching for John Dagata

### **Scottish Athletics – Leslie Roy**

I am delighted to welcome the new **scottishathletics** President Leslie Roy as **scottishathletics** representative now at UKMC.

Scotland would also like to congratulate UK Athletics and the whole bid team for their successful bid to host the 2017 World Track & Field Championships. A major boost for athletics across the UK – 2012/2014/2017 – a wonderful 5 years!

### **Proposed Rule Changes**

**Scottish**athletics has provided a co-ordinated response back to the proposed rule changes, reflecting the considered view of our commissions. Concerns have been expressed about the communication of such consultation – perhaps HC’s (and our schools associations) could have been contacted directly to ensure a positive response?

There are greater concerns regarding IAAF proposals / changes on weights of implements at junior level (women), as some of the changes would give us venues without appropriate equipment. UKMCs view on that issue would be appreciated – Scotland cannot be the only country experiencing the same concerns?

### **Age Groups – pilot programme in line with IAAF age groups**

As previously reported, this pilot is continuing, and in positive discussions with Cherry Alexander, support has been intimated for a detailed evaluation exercise during 2012. That is extremely positive and welcomed.

### **Youth Development League**

Positive discussions with Cherry Alexander, Roger Simons, and many of our clubs with regard to the new proposals for the Youth development League (from 2013) have taken place. The recognition that the new system must meet the needs and opportunities in Scotland is excellent, and at this point we believe the proposals will be a positive development and well received.

### **Club Development**

The last report to UKMC highlighted the approach to Club Development – Club Legacy 2014. That programme includes aspects such as “Club-Together”, Positive Coaching Scotland support, and revised Club Accreditation process and support.

During the course of the summer, a very positive response to these proposals from our clubs has been received and as a result we are (through our Regional development Team) working closely with 16 Clubs on the Club Together programme (p/t staffing into clubs – capacity and culture enhancement). This work is funded from a combination of sportscotland support as well as funds derived from “Cashback” and Local Authority partners.

### **International Festival of Athletics Coaching – 28 – 30 October 2011**

A highly successful IFAC was held on the last weekend in October. 318 coaches attended, with 175 of those being from the UK. Subjectively the conference received the best feedback to date – a greater focus on practical workshops and “themes” were well received.

### **Governance structures**

The AGM in September saw revised and updated Articles of Association adopted by the membership. Whilst most of the changes adopted were about tidying up and ensuring compliance with current legislation, they also served to re-establish the Management Committee, which had been in abeyance for some time. This group sits below the Board, is chaired by the President, and has representation from across the sport (all disciplines and commissions), staff, key groups – clubs, schools, communities, coaches. The group has responsibility for “operational” matters – in theory enabling the Board to then focus more strategically. The first such meeting has been held, and we look forward to positive developments as a result.

## **Athletics Northern Ireland – Roy Corry**

### **Corporate Issues – Board Minutes 1 Sep 2010 Extracts**

#### **Finance & Risk Report**

##### **Annual Accounts year ended 30 September 2011**

Presented in draft format at the board meeting held 9 November 2011, reflect a profit of £4k (2009 - £3k loss) as compared to budgeted break even.

##### **Annual Financial Budgets y/e 30 September 2012**

Presented but advised by the Treasurer difficulty in estimating the level of SNI funding. After discussion the budgets were approved by the Board.

#### **Staff Issues**

Due to Vicki Kennedy's early delivery of a son, Elaine Grant started as Coaching & Club Development Manager 1 November with Catherine Crawford starting as Club Development Manager on the same date. Recruitment procedure in operation for temporary replacement as Active Communities Coach.

#### **World Police & Fire Games**

Due to be held in August 2013 with athletics being involved in 4 events i.e. Track & Field, Road Race, Cross Country & Mountain Running. Agreement required for co-ordination for overall athletics programme.

#### **Mary Peters Track Upgrade**

Permission sought for the upgrade and it is hoped to commence work in April 2012. Discussions have been held with BCC officers on the appropriate track surface. Current final outcome unclear but we would recommend intermediate Mondo surface.

#### **Managers Reports**

##### **Coaching & Club Development**

Recent visit of Charles van Commenee had been very successful plus full calendar organised for Coaching & Development initiatives for the forthcoming winter months.

##### **Athlete Development Report**

Field Event Initiatives workshop by Vesteinn Hafsteinsson attended by Coaches & athletes in Dublin. Alan Richardson to deliver pole vault workshop 26 & 27 November for both coaches & athletes. A number of the FEI coaches have attended various workshops & the first of the Coaching Networks will be organised for December.

SINI have offered physiological support for 5-6 endurance athletes. Nominations will be put forward next month. Service provision day at SINI organised for 12 November with good response from coaches & athletes. We have applied for an extension to the AIP funding for soft tissue funding as this cannot be provided by SINI or PDC. Structured cross country initiatives & criteria have been prepared and will be incorporated on our web site.

#### **Marketing & Comms**

The new look web site will become operational 16 November and it was suggested that with should be vigilant with advertisements that may appear to cheapen the web site.

## **Admin Manager**

The transfer of additional admin responsibilities appear to working very well.

## **Sub Committee Reports**

Report received from Officials – 5 ANI officials will be officiating at 2012 Olympic Games, this includes Ian Atkinson as a track judge.

Cross Country & RR - 1<sup>st</sup> & 2<sup>nd</sup> rounds of the new cross country league have been held. Recent developments in Mountain running wre incorporated in a report

## **Promotional Issues**

### **Annual UKA Regional Awards**

Lynn Davies, President of UK Athletics attended the Presentation Evening 19 October 2011 held at Athletics House, Mary Peters Track, Belfast. Conducted in a warm friendly atmosphere Lynn addressed the gathering with a speech based on UK Athletics recent developments coupled with the 2012 Olympic Games, and the past 50 years GB Olympian athletics performances, the IAAF World Track & Field Championships 2011 & the Athletics NI performances. His talk resulted in many comments and questions from the floor of a well-attended event. In concluding, Lynn presented the awards to category winners and was thanked for his presence. A finger buffet complete with liquid refreshments concluded a successful evening.

## **Competition**

### **Age Groups Cross Country Championships**

Successful two days competitions held in October/November attracting approximately 2,000 competitors.

## **Volunteer Reports**

### **Clubs – Keith May**

I was invited by England Athletics to a meeting with representative of Clubs and Networks to discuss the future funding of the Networks. Unfortunately I was unable to attend but I understand that the meeting was positive for the future of the Networks and different ways were looked at with regard to the future funding and the way the networks operated. A discussion was also held with regard to facilities.

Rule Changes - Several changes were being proposed. I feel that it would have been beneficial if clubs had been allowed more time to discuss the proposed changes, between the announcement of the proposed changes, and the time that any comments on them had to be back to UKA.

Coaching - I am concerned that some Coaching courses, especially at Athletic Coach level have had to be cancelled through lack of numbers. I know of a coach who has had two courses over the last few months cancelled and this is certainly not encouraging coaches to progress on the coaching pathway. I have contacted England Athletics and made them aware of my concerns.

Recently my own club found out that the local council are proposing to demolish our indoor area and possibly the track as well. This is obviously of great concern as we have the only indoor training area within a large area, and it is used by athletes from all over Sussex. I would like to thank the Chairman and Peter Sutcliffe for their support over this issue and hope that some sort of compromise can be obtained, although I am not optimistic. I think this highlights the current situation in which local councils find themselves with the current economic climate and having to cut costs, and I fear that many more facilities could face the same problem.

### **Coaching - Mike Harris**

Contributing to the England Athletics Strategy for 2013 – 16 with national council and discussion workshops having taken place, focus on coach education and the costs for courses.

### **Officials – Stan Burton**

#### **Home Countries Officials Forum**

No date has yet been set for the next one of these, but one should be organised shortly, as the last one was held a year ago in November 2010.

#### **England National Technical Officials Forum**

The last Forum was held on 29 October 2011, which concentrated on recruitment and retention of Technical Officials. There was also a presentation by the Youth Advisory Group on the work that they were undertaking. The general consensus was that we need to be proactive in this area, and there are also initiatives being undertaken by UKA. The next Forum is scheduled for 1 April 2012.

#### **Level 4 Officials**

A number of Officials have now been appointed at the new level 4, which is primarily aimed at Event Management roles, such as Competition Director, Meeting Manager and National Technical Delegate, at the major meetings during the year.

#### **World Championships 2017**

The staging of the World Athletics Championships in the UK in 2017 will hopefully give an incentive to our more experienced officials to stay on until at least then, rather than calling it a day after the Olympics. It is also a tremendous incentive for our up and coming officials to improve and get themselves noticed over the next five years.



## **Road Running - Nigel Rowe**

### **runbritain:**

#### **2012 Licence Standards:**

See attached document

#### **Medical Guidelines:**

See attached document

Main upgrades include Matrix on provision at covering different distances; this should form a better dialogue between Race Promoter and Medical Supplier on determining levels of staffing, competence of staff and equipment needed at events.

#### **Elections:**

##### **The elections took place on Thursday 24 November**

- Small Race Representative: Martin Burke
- Large Race Representative: Andrew Taylor
- Club Representative: John Skevington

#### **Road Race Handbook:**

Has been updated and will be available from the first week in December on the runbritain website

#### **Race Director Courses:**

Propose to undertake a course in Scotland and Northern Ireland linked to one of their large events.

Work is progressing on an Intermediate Level Course that will offer delegates more practical group exercises.

#### **Website Upgrades:**

Will be complete by April, with Nemysis who will host Run England, England Athletics and runbritain

#### **Grand Prix:**

Phil Wicks won the men's event

Gemma Steel won the Ladies

#### **2012 Events:**

- 1 April Mizuno Reading Half Marathon
- 27 May BUPA London 10k
- 23 September Swansea Bay 10k
- 30 September Bristol Half Marathon
- 14 October Great Eastern Run

#### **Handicap Scheme:**

15,000 have now registered

### **England Athletics:**

Currently working on their bid submission to Sport England, for the next funding cycle 2013-17

### ***Home Countries Road Running Series:***

After many false starts discussions are in hand to create a Home Countries Road Running Series for next year

### ***Run England Summary:***

Membership now stands at 12,502

There are 618 Registered Groups

A further £1million will be released by Sport England via County Sports Partnerships (England Athletics will work closely with these partnerships to avoid duplication and double counting) supporting this initiative

### ***Run London Summary:***

20,000 individuals have attended this programme to date, targeting mainly Inner City Areas.

Currently trying to identify the numbers that are being retained on a week by week basis and how many are over the age of 16 years.

### **Future Reports:**

I will try and obtain updates from the other Home Countries

## **International Reports**

### **IPC – Ed Warner**

It has been confirmed a European Championships in the Netherlands will be held in June 2012. Peter Eriksson & Mike Cavendish looking at the size of the team

Paralympic events – a forum has been set up to discuss what events should be included in the programme for Rio 2016.

## **UKMC 2011 Elections**

President – Lynn Davies to be appointed to office for a further 4 year term. (Lynn was nominated by the UK Members Council and no other nominations were received). Proposed by Roger Simons, seconded by Ed Warner

Representative for Technical Officials – Wendy Haxell to be appointed to office for a 4 year term. (Wendy was the sole nomination for this position). Stan Burton retires from this position at the end of his term of office. All agreed with the appointment of Wendy Haxell. Very many thanks to Stan Burton for his contribution to the Council.

Representative for Clubs active in disciplines other than track and field – No nomination has been received for this position. Members are asked to consider this position following the resignation of Graham Jessop from the position at the end of his term of office. The Council confirmed that with leaving this position unfilled for the time being with Nigel Rowe covering the Home Countries for feedback.

EW suggested inviting someone from Fell Runners, Mountain Running or Ultra Distance – NR to approach and ask if they would like to represent off track on the Council. NR to report back to February meeting.

### **2011 Financial Statements**

Approval of Report and Financial Statements of the company for the year ended 31 March 2011. The Council agreed unanimously.

Appointment of haysmacintyre as the auditors of the Company for the year to 31 March 2012 and delegate agreement of their remuneration to the Board of Directors. The Council agreed unanimously.

### **Any Other Business**

RC asked if there would be any hospitality from UKA during the Olympics – EW confirmed that due to funding, logistics etc this wouldn't be possible

### **Facilities Strategy**

MH raised concern on the number of track which are disappearing. The Facilities strategy states that there is one track per 250,000 people and this should be within 30-45 mins drive to get to access.

General discussion about facilities took place and it was agreed to ask Chris Jones from England Athletics to the Council on Saturday 18 February to give an update

### **Coaching & Development Presentation – Kevin Tyler**

Kevin Tyler gave a presentation and update on Coaching. It was agreed by the Council that Coaches needed more recognition, were great value and should be given more opportunities.

The presentation was well received by the Council. LD thanked KT for his excellent presentation.

### **Date of Next Meeting**

Friday 17 February – 6.30 pm – 8.30 pm followed by dinner  
Saturday 18 February – 9.30 am – 11.30 am