

UKMC Friday 5 October 2012
UKA, Alexander Stadium

Attendance	Lynn Davies
	Mike Harris
	Keith May
	Roy Corry
	Carol Anthony
	Nigel Rowe
	Roger Simons
	Niels de Vos
	Leslie Roy
	Wendy Haxell
	Chris Jones
	Kevan Taylor
	Carole Anthony
	Helen Clitheroe

Apologies:	Peter King
	Ed Warner
	Bill Adcocks

Welcome & Apologies

LD welcomed to Carol Anthony as Welsh Athletics Chair to her first official meeting. Apologies have been received from Ed Warner, Peter King & Bill Adcocks. The Council wished to record thanks to Lynnette Harries and John Graves for their time and commitment to the Council over the past few years.

Thanks and congratulations to all UKA staff for their planning & preparation over the past 4 years in helping to make the Games successful.

LD to write to Lord Seb Coe to record thanks on behalf of the Council.

Minutes of the minutes 24 June 2012

The minutes of the meeting 24 June were approved as a true record.

Matters arising from meeting 24 June 2012

The Matters arising were covered on the agenda.

CEO Report

Report taken as read

The presentation to Sport England takes place on Monday 8 October. The initial offer is less than requested within the submission and also less than the last quadrennial.

The UK Sport presentation takes place on Thursday 8 November. The funding criteria is based on potential medallists rather than finalists. The athlete selections for WCPP funding takes place later this month with announcement early in November.

NdV updated the Council on the Performance strategy. He also confirmed CvC's resignation as Head Coach, effective at the end of 2012. Neil Black has been appointed as Performance Director. The Council wished to record their thanks to Charles as Olympic Head Coach for the past 4 years and congratulations to Neil Black on his appointment as Performance Director.

NdV said that NB had recently presented to all performance staff his plans going forward including the move to just one High Performance Centre which will be based at Loughborough. Rana Reider has recently been appointed as a Lead Coach for sprints, hurdles and horizontal jumps.

The bringing in house of the Televised Events had been successful following the outdoor season, with the decision proving to be the right one. The Council wished to record their thanks to NdV on the decision to bring the events in house and Cherry Alexander on the delivery.

NdV said that Ian Fox and Tanni Grey Thompson had now stepped down from the UKA Board. The Council wished to thank them both for their services to the Sport.

HCAF Reports

England Athletics – Chris Jones

Headlines

- Work now focuses on a full autumn and winter delivery period whilst looking ahead to any transitional changes that will come into play during the coming months
- Formal feedback has now been received from Sport England with regards to our joint WSP submission. Final panel presentation takes place on 8 October – NDV and CJ leading this with input from Peter King and representation from talent. We are now working to ensure we are politically aligned in the build towards this panel meeting.
- Affiliation changes for 2013 have now been communicated to the sport (week commencing 24 October) full information can be viewed on the EA website but each club has been sent an information pack detailing the changes and why they are coming in play from 1 April 2013. The changes bring EA affiliation pricing in line with other NGB membership schemes but also follow a

trend set by Scotland and Wales several years back in raising their affiliation fees to ensure the sport can become more self sufficient to deliver its core services.

- Some sensible transition work continues to take place where low risk and low cost so we are not starting from zero next April – particularly in areas such as facilities as we have built some capital investment into the plan. We are working with Sport England to fund a multi event facility on a school site in Hackney core funded by SE but with input from the school too and with close involvement from our London Activation Team. We are also applying to the London Marathon Trust for a grant towards this model too which we hope to use as a blueprint for similar investments in other areas of the country moving forward.
- A feature of the WSP is for EA to work in priority cities to extend its urban activation model that has been a huge success in London (see later). These cities include Birmingham, London, Manchester, Stoke, Liverpool, Newcastle, Nottingham, Leicester, Bristol, Leeds and Sheffield. EA plans to invest in activators in these areas as well as prioritise allocation of some capital spend to boost specific facilities by working closely with key local authorities and partners in these areas. These cities have been prioritised through a mapping study using APS (Active People) participation data, athletics club and athlete mapping, facility mapping and latent demand. Currently discussions are taking place in nearly all these cities and have progressed since my last report on this matter.
- EA continues to work ever closer with UKA around development and commercial linkages, particularly in the areas of coaching, community athletics (schools, clubs, running) and competition development.
- EA is considering carefully where best to deliver an England Senior Track & Field Championships in 2013 and is currently working with UKA to best determine this. We are looking at the option of a combined UK and England Senior Championships but full details are being worked through now.
- EA has been piloting a new recreational track and field fitness format to mirror its recreational running model Run England called AthleFIT www.athlefit.org – this is a project being developed closely with the leisure sector and is aimed at 14+ men and women and is “athletics circuits”

Delivery Update...

- Over 350 coaches signed up to attend our 3 coaching conferences in Lee Valley, Birmingham and Leeds at the end of September.
- A full winter programme of development activities at a national and local level are planned and ready to take effect across all event groups
- 46 Athletics Networks have now received their third and final yearly grant instalment from EA (from 52) To date networks have delivered activities for over 600,000 people since the programme began in schools, communities and other settings since 2009. It is our ambition to use this delivery system to deliver our SE outcomes for the next 4 year period. Networks involve over 400 clubs nationwide and deliver a good mix of track, field and off track clubs working together.
- The England Hall Of Fame & Volunteer Awards Evening will be held on 27 October at the Hilton NEC for the fourth year. Regional award evenings are now under way with events taking place across the whole of the 9 regions between now and Christmas. Over 450 nominations were received this year which is a record. We also introduced a Run England award category this year to recognise the efforts of leaders, projects and partners delivering this work.
- 2012 “Are You Ready?” Campaign has now concluded – 628 events took place in clubs attracting over 50,000 people. The key now is sustaining that interest but we are in a good position to do so.
- The Sport England Active People survey results came out at the end of June 2012 and again athletics has gone up in terms of general adult participation (1x30 mins per week) by over 80,000 during the last 12 months – these findings are pretty key in backing up our WSP submission as this is the key measure that SE apply to assess our performance in driving participation in athletics. Athletics has grown annually for the last 3 years in succession. The next findings will be

provided at the back end of this year. SE also use a measure from the NGB membership covering “satisfaction” and we have scored well amongst our members in this respect. We rank amongst the top 10 of all the sports (46)

- School Games indoor winter activity is taking place as we speak through the Sportshall team in primary and secondary schools however planning for the 2013 summer season is underway too as we strive to get athletics included in all 43 county schools events. We continue to work to support ESAA and have confirmed their grant for 2013.
- Run England –There are now over 26,000 members and 1200 groups in place now across England (including over 700 groups that are delivered by clubs) The programme is growing fast thanks to our collaborative partnership with many third party race providers, Sport England and County Sports Partnerships across England. Plans are in place to ramp up Run England activator coverage into the next 4 year cycle. Sport England continue to emphasise great importance on this project to their work in growing adult participation.
- Our London RUN! Activation Project funded by EA, Mayors Fund and local boroughs has stormed through the 82,000 participant barrier in just over a year. A team of local activators are introducing more people into the sport with over 10,000 of this number doing athletics now 1x30 minutes per week. Connectivity with local clubs is key to this approach, in particular Athletics Networks. This project is a blueprint for other work beyond London from 2013 onwards. Negotiations are now underway to extend the project through this partnership approach beyond the 2 year funded pilot.

General

- EA will recruit 2 x NEDs to its board in late September as part of a targeted recruitment campaign.
- A review of the local governance elements of the sport in England is underway and continues, particularly reviewing and refining the role of regional councils with an aspiration to clarify and strengthen the role, particularly in relation to local planning. Regional Councils provide the democratic and advisory link into the board via the national council and are a crucial source of support to the volunteers at a local level. We must strive to make this system work as effectively as we can. Election process for 2013 voting onto regional councils begins in November.
- Early discussions have taken place between EA and CAU plus representative counties to discuss a stronger partnership between both the NGB and county associations. An exploratory meeting was held in early September and we are looking at a range of ways in which the NGB can support Counties more proactively moving forward around competition delivery but in brokering close working relationships between counties and bodies such as athletics networks (many already work together) and regional councils
- EA National Officials Forum should meet for its Autumn/Winter meeting in the next couple of months

Funding

Sport Wales, our major funding partner, has recently set-out its Partner Investment Principles, which will inform Sport Wales' investment policy into National Governing Bodies for the next four year cycle (2013-2017).

Welsh Athletics is well-positioned to demonstrate a significant contribution to the Sport Wales strategies and will use the autumn to refresh its strategic plans for each of the functional areas. The following documents will be reviewed and represented:

- a. Athletic Networks - Club Development Plan. To be extended to articulate the WA response to the Sport Wales strategies on Community Sport and Child Poverty.
- b. Progressing Coaching for Performance. To reflect the coach development and athlete support programs through to 2014.
- c. Off Track athletics. An overall plan which will link to the relevant sections of the other documents.
- d. Run 4 Wales Business Plan, see below.
- e. Governance Self Assurance. Required by Sport Wales by 5 November as a condition of future funding. This is now a condition of future funding.
- f. Competition Review. To be concluded by December.

WA must submit all strategic plans and an application form to Sport Wales by 14 December.

Run 4 Wales

One of the most important developments in 2012 was the establishment of a new company, Run 4 Wales Ltd. This exciting innovation presents a golden opportunity to enhance off-track running events and to ultimately develop grassroots athletics in Wales.

Run 4 Wales (R4W) is set-up to deliver high profile, elite and mass participation sporting events in Wales. A not-for-profit social enterprise, R4W will become a market leader in its category creating event excellence and legacy.

Any profits from the organisation will be invested into grassroots athletics in Wales, in keeping with the vision of R4W of promoting a healthy lifestyle across the nation. R4W's current flagship event is the Lloyds TSB Cardiff Half Marathon which it assumed responsibility for in April 2012. With Steve Brace as Race Director and a new route established, a 20% increase in entry levels has been achieved in 2012, with a final total of 18,150 entries for the event on 14 October.

The event sits as Wales' largest multi-charity fundraising event and annually raises more than £1million for good causes.

Governance

The principles of good governance demand that succession and renewal of the Board of Directors is an essential ingredient to a high-performing organisation. This year sees the succession of Lynette Harries by Carol Anthony as Chair of the Board and the end of the term of office of Alan and Brenda Currie as Chair and Secretary, respectively, of the General Council.

Welsh Athletics wishes to publicly thank Lynnette, Alan & Brenda for their unstinting dedication to Welsh Athletics and for their contribution to the leadership team over a period of significant change.

In addition to these changes, we have two excellent nominations from the private sector for the vacant non-executive director positions.

Sally Jones-Evans is Group Operations Director at Lloyds TSB Bank and Angharad Mair is Executive Director at Tinopolis. The Tinopolis Group is an international media producer and distributor. Both are due to be appointed to our Board at the AGM on 27 October 2012.

Welsh National Coaching Conference 2012

To be held at the Park Inn, Cardiff on Sunday 7 October 2012

Presenters include:

Malcolm Arnold – UKA Performance Coach and National Coach for Hurdles

Kelvin Giles – Lead consultant for Movement Dynamics

Team GB

And finally, we congratulate the five Welsh athletes who were selected for Team GB. Christian Malcolm, who made a fourth appearance at the Games, Brett Morse who competed in the discus, Gareth Warburton who ran in the 800m, Rhys Williams, the 2012 European 400m hurdles Champion and Dai Greene, who will no doubt be disappointed with his 4th place in the 400m hurdles, but who will look to retain his Commonwealth and World titles over the next two years.

We also congratulate the Welsh Paralympic medalists and athletes:

- Aled Davies (Gold, Discus; Bronze, Shot put)
- Josie Pearson (Gold, Discus)
- Claire Williams (Bronze, Discus)
- Olivia Breen (Bronze, 4x100)
- Jenny McLoughlin (Bronze, 4x100)
- Beverley Jones (Bronze, Shot put)
- Rhys Jones (100m; 200m)
- Nathan Stephens (Javelin)
- Jordan Howe (100m)
- Tracey Hinton (100m; 200m)

- Steve Morris (1500m)
- Kyron Duke (Javelin, Shot)

Scottish Athletics – Leslie Roy

Recruitment

Our new Director of Coaching joined us on 17 September following his Olympic and Paralympic commitments. He has made an excellent start to his new role and has already attended a Board meeting and Road & Cross Country Commission meeting.

A new position of head of Jogscotland, Recreational Running and Health was recently advertised with a very high calibre of applicant resulting in a 2 phased approach to the interviews. Eight candidates were interviewed in phase 1 and four will attend a second interview.

IFAC

As at 20 September 130 coaches have signed up for IFAC from the Home Countries and abroad. The event takes place from 26 to 28 October and will be held at the Marriott Hotel in Glasgow and the new Emirates Arena which is due to open in the coming weeks. The annual dinner takes place on the Saturday evening with David Weir line up as the guest speaker following his 4 Paralympic Gold medals in London.

Development

The “Club Together” programme – involving partnership funding that results in part time employees working within key clubs (17 at this point) and addressing capacity, recruitment, retention, and people issues is in its early days, but feedback highly positive. The timing has been great with clubs around Scotland reporting a high uptake in numbers following the Olympics and Paralympics. Scottish athletics membership is now over 9,000 although the impact of the new recruits into clubs is still to have an impact.

Coaching Strategy

The Development team have done some excellent work on a new coaching Strategy framework. This is out for further consultation and discussion, with the critical input and link to the performance aspect now being led by Stephen Maguire.

Neil Black the new Performance Director at UK Athletics will visit Scotland in mid October to engage directly with Stephen Maguire and his team and also our partners at the sportscotland Institute of Sport.

Sportscotland Investment Review

Our investment from Sportscotland is indicative until 2014, but is subject to a review process this autumn (a post 2012 review). A requirement is to present an updated strategic plan for the end of October as part of the wider investment review.

Facilities

There has been some disquiet / comment about use of, state of, availability of some key facilities within Scotland.

Scotstoun – Glasgow Warriors Rugby team are now based at Scotstoun. This is one of the SRU's professional teams and it is taking time for the two sports to 'bed in' together. Throws facilities for training are being moved to a back pitch but this has taken longer than planned and has led to some frustrations.

Emirates Arena – Renamed (Commonwealth Arena) on 28/9/12 is not yet open but difficulties have been experienced in confirming bookings however this will settle and in the meantime scottishathletics are co-ordinating all athletics bookings.

Ravenscraig – the venue management are interested in income above sport development and as exercise to music brings in a higher income than athletics the venue is restricted for athletics use at this point. Discussions are on-going but unless athletics use increases this situation will remain a challenge.

Athletics Northern Ireland – Roy Corry

Corporate Issues

Finance & Risk Report

Presented by Roy Corry which included management Accounts 9 months ended 30 June 2012. Deficit of £7k as compared with £1k surplus. However, anticipated break even envisaged for year end. Annual Financial Budgets y/e 30 September 2013 will be presented at October Board meeting for approval. Awaiting the final version of UKA's proposed marketing rights transfer package.

Sport NI Governance & Management Audit

Our response sent to SNI on 4 recommendations. These will be implemented on a rolling basis over the forthcoming funding period (2013-17). Motion to be presented at next AGM (March 2013) to introduce a time limit for office bearers. Best practice indicates maximum 8 years.

Sport NI Performance Focus.

Presentation made to SNI panel 20 June, appeared well received. All sports pitches being scrutinised to assess total costs. Indicative total funding expected late September to crystallise and permit exact funding allocation.

Mary Peters Track Upgrade

Satisfactory work in progress, indicates a completion date for laying track by the end of September.

Commonwealth Games 2014

Recommended standards presented as approved by the nominated panel and endorsed by the board. Performances qualifying period will commence 1 January 2013.

Managers Reports

Reports from the 4 managers had been circulated and noted

Other

Congratulations to the GB & NI Team's performance at the Olympic and Paralympic Games in London.

Mary Peters Trust fund raising event in Belfast to celebrate her 40 years anniversary at winning the Gold medal in the pentathlon at Munich Olympic Games.

Annual Coaching Conference will be held 29 September with an impressive 115 participants (last year 105) & supported by UKA Coaching staff.

Volunteer Representatives

Bill Adcocks – Clubs

After the general euphoria of the summer's activities, at club level one of the main outcomes has been the increase in interest in being involved in the sport. With various initiatives being wheeled out not all clubs have either been or able to be involved in any of them. As an illustration of how the uptake has impacted on my own club, Coventry Godiva Harriers, I attach a note which has been sent out to parents of interested youngsters. This, I think, illustrates the overall problem, the numbers of coaches to deal with the increased numbers.

Many clubs are now coming into the short autumn road relay season which provides a lead in to winter training and cross country events. Unfortunately the Midlands 6 and 4 stage and Young Athletes relays had to be cancelled on the weekend of the 22/23 September due to

an outbreak of e-coli within Sutton Park. This affected 61 Clubs putting out 115 teams across all the age groups. It is likely that the ban on the use of the park for events will impact on the National relays in October. I understand that the ERRA is looking for an alternative venue.

This time of the year tends to be when AGMs of Track and Field Leagues are held. On the 13 October the meeting relating to the Development League is to be held. There is out in the sport a fair amount of disquiet on the whole setup and the term AGM appears to not be applicable as it will be a meeting of information giving as opposed to decision making. This is part of the ongoing concern that the sport is now being run by dictat and not by consensus. It is still difficult to understand what the basis of the change in format is. One of the traditional problems was the length of the programme but this does not appear to have been addressed in the new format.

Coaching - Mike Harris

How did the track & field team perform at the Olympics?

We all have our own individual interpretation but the subsequent “ informed “ debate has certainly placed coaching in the spotlight with comments/criticism coming from highly respected coaches from within and outside the system.

At the beginning of the current coach education & development programme, it was acknowledged that improving the quality of our coaches was a long-term project i.e. we would not see any significant benefit for ten years. At what level we would see these benefits has never been specified but three/four years down the line perhaps there should be some empirical evidence produced to illustrate what progress has been made.

In the meantime, if our current top coaches are not at the same level as their athletes, what can be done or is being done to address this?

Is it time for an impartial review of what has worked and what hasn't?

Has it been proven that the current system of athlete centralisation works or does it actually inhibit coach development?

What is the plan for the next Olympic cycle from a coaching perspective?

Should we expect new performance coaches in four years time or will our current coaches be given the chance to catch up, if need be?

Further down the scale, are our new breed of Coaching Assistants and Athletics Coaches giving us hope for the future?

Does the succession planning put in place four years ago include coach development?

I am sure the debate is being had internally within UKA. Certainly I think it opportune to produce a review of the last four/five years.

Officials – Wendy Haxell

Olympics/Paralympics

I believe letters and e mails congratulating officials on such a marvellous effort have been forwarded by Malcolm Rogers to UKA and Lynn Davies.

Having been there I know that tremendous efforts were made to make the events run like clockwork and to bring the spectacle to the screens in the most efficient way possible. These are some of the e mails received by Malcolm and passed on to us all.

Hi Gents

Before we get underway this afternoon, Arnd and myself would like to thank you all for your astonishing work at the Paralympics. It wouldn't be possible without you! Indeed, nor would we get close to putting on this type of show without your amazing team in the FOP.

Without doubt, this has been the toughest gig at these Games. We've had silent events, 7 field events all at once and track races coming thick and fast for 18 sessions. Everyone has made a massive contribution and it is hugely appreciated.

Wishing you all a good rest and we look forward to working with you again soon.

Andy and Arnd

Dear London 2012 Athletics Team,

Absolutely fantastic! The athletics, the organisation, the show and all of you! It really was fantastic.

To everyone at London 2012, a very big thank you and congratulations for the success of the athletics competition at the Olympic Games. We were impressed, the world was impressed!

It was a real pleasure working so closely with all of you in the four years leading up to the Games and during the past three weeks. Everyone has worked extremely hard and your dedication certainly paid off.

I shall keep a lot of memories from London 2012 for a very long time but none more than the friendship of all of you.

Hope you can all get a bit of rest before the Paralympics. Congratulations!

Paul HARDY

Competitions Director

A photo was arranged for parent and child groups for use in publicity and also the young (U35) officials photo at the Paralympics - 14 officials in this category. We are hoping to Inspire a generation as all the signs said.

The extra officials we were allowed were all appointed from the younger element and as they were in my team I would add that they fitted in well and did as good a job as the more experienced officials. They were keen to ask questions and learn.

Officials were grateful to Sir Philip Craven who did mention the technical officials at the closing ceremony as too often we were just lumped in with the Games makers. I will say that the Games makers really did make the Games because of their cheeriness and welcoming attitude.

Education

I have been invited to attend the Education subcommittee later this month and I gather discussions will take place as to the way ahead.

Level 3 and 4 courses are being advertised for one day at Birmingham. I will be at the level 4 course to tutor.

The Council wished to record their thanks and congratulations to all Officials on the work they do particularly the work at the Olympic & Paralympics.

Off Track - Nigel Rowe

Road Running / Multi Terrain Race Licence:

England and Wales have accepted the introduction of a new flat rate Licence Fee for Affiliated Clubs (£25:00) All events will now need to pay for a licence – Fun Runs, Closed Races, Time Trials, Relays, Series, Area/National Relays

Affiliated Organisations and Charities will continue to use the banding structure but pay an enhanced rate (there has been no increase since this scheme was introduced in 2008).

This comes into effect from 1 April 2013

Welsh Athletics will also use the online licence application system and introduce Event Adjudicators from 1 April 2013.

Road Running Race Organisers Handbook:

Currently being reviewed and amended

Additional Fact Sheets are being produced to cover subjects such as;

- Roles of Officials
- Event Structure for Smaller Races

- Provision of Toilets
- Risk Assessment
- Traffic Regulations

A template library is being created covering;

- Lost/Found Property
- Missing Persons
- Baggage Search
- Announcers Form

A summary document is also being produced for Road Race Medical Guidelines

Outcome to the Coroner's Recommendations:

UKA Insurers have now settled.

Some actions have already been taken (see comments below) but I believe a more detailed response to a much wider audience (publishing on all websites, emailing all race organisers of road running, cross country, fell and trail) of the sport is necessary.

Details;

- Race Organiser to provide written Instructions to Marshals including their position on the route and in relation to venue entrance, start/finish
- Race Organiser to provide written notification to Emergency Services, detailing venue, numbers and vehicle access point (post code and or grid reference)
- Race organiser and Medical Provider to ensure appropriate level of staff and staff competence for the event and correct vehicles in order to access casualties (Road Running already has Medical Guidelines)
- Standard Risk Assessment Template across the sport (this has been agreed but not communicated), the risk assessment should include medical assessment, communications and Marshal Instructions
- Update of guidance and reference documents (Cross Country Handbook has been re-published and is available on the website)
- Advice and availability of "Athlete Screening" (details already published on UKA and England website)

runbritain Update:

Accredited Race Directors Course held in Scunthorpe on 29 September, 30 delegates.

Announcers Course held on 29 September Cardiff.

302 Races using the online entry system

1943 licenses issued (last year the figure was 2001)

70,000 usable database from online entry

230 Event Adjudicators on Trinity database carrying out 250 roles (some cover more than one region). The original target figure was 300, so progress is being made as Event Adjudicators are being recruited at the rate of 2 – 3 per week.

Upgraded public facing side of runbritain website launched on 8 October to be followed in November by the re-built Race Director's Portal which services licensing and online entries.

Run England:

Membership – 27,112

Groups – 1,257

UKA Endurance Advisory Group:

The inaugural meeting was held in July with representatives from Road Running, Fell, Cross Country, Trail, Race Walking and runbritain being present. Most Home Countries were represented.

Home International Mountain Race:

Team Results:-

U16W 1st England 7pts 2nd Northern Ireland 26pts 3rd Scotland 27pts

U16m 1st England 10pts 2nd Scotland 24pts 3rd Northern Ireland 25pts

U18w 1st Wales 15pts 2nd England 17pts 3rd Northern Ireland 22pts

U18m 1st Wales 15pts 2nd England 21pts 3rd Northern Ireland 21pts

SW 1st England 10 pts 2nd Scotland 22pts 3rd Northern Ireland 52 pts

SM 1st England 24pts 2nd Scotland 52pts 3rd Wales 71 pts

Any Other Business

Vice Chairman – Steve Backley has now stepped down as Vice Chairman. The Council need to consider replacement candidates.

Date of next meeting

Friday 30 November – 10 am, UKA - AGM