

UK Members Council
Friday 30 September 2011

UKA, Solihull

Attendance

Lynn Davies
Stan Burton
Mike Harris
Keith May
Roy Corry
Lynette Harris
Nigel Rowe
Graham Jessop
Kevan Taylor
Nigel Rowe
Bill Adcock
Helen Clitheroe
John Graves
Roger Simons
Sarah Hall (minutes)

Apologies

Ed Warner
Niels de Vos
Chris Cohen
Frank Dick
Steve Backley

Welcome & Apologies

LD welcomed everyone to the meeting, apologies received from Ed Warner, Niels de Vos, Chris Cohen, Frank Dick & Steve Backley

LD wished to congratulate Seb Coe for his re-election as Vice President at the IAAF congress in Daegu. Congratulations should also be given to the coaches, athletes and staff with the achievements in Daegu. Congratulation also to Helen Clitheroe on her best ever season. The Commonwealth Ultra Distance Championships took place w/e 24 September with good results for the Home Countries.

LD suggested CvC presented to a future UKMC Council Meeting (SH to action)

Minutes of last meeting

The minutes of 31 July were approved as a true record

Matters arising from meeting 31 July

No matters arising from the meeting 31 July

Chairs Report

The Accounts were formally approved by the UKA Board at the 1 August meeting.

A more in depth report will be provided at the next Council meeting in November.

UKA Remuneration Committee proposal for UKMC

EW provided a paper which suggested that a delegate from the UK Members Council becomes a member of the Remuneration Committee. The Council agreed and proposed Roy Corry, this was seconded by JG and approved unanimously

CEO Report

Report taken as read

The SMG updates were circulated for the Council's information

MH asked if an update on the Board discussions on succession planning could be shared with the Council at the next meeting. JG confirmed that this would be useful to know from an England Athletics perspective as the funding cycle for 2013-2017 submissions are due shortly. LH said that Home Countries would also welcome the information on the future for UKA.

Endurance Official Course training – GAJ raised concern over the number of Endurance Officials courses being cancelled due to the lack of take up. NR explained that these were mostly the race director courses and this was been investigated as to why. However, NR pointed out that those that had gone ahead had been very successful. NR will feedback to the runbritain working group.

GAJ wished to congratulate NR on the Traffic Management Course which has recently been established providing accreditation to implement traffic plans

Presentation of 2010/11 Financial Statements

KT presented the accounts to the Council and highlighted a number of areas:

KT confirmed that the 2010/11 Accounts were now available on the UKA website.

UKA Accounts – Income & Expenditure

KT highlighted some of the major changes from 2010 to 2011 including:

- Income and expenditure have both increased by 8%
- TV Events income has increased by £643k primarily due to Diamond League Income
- The World Class Performance Programme costs have increased by £295k this is largely due to increased travel costs for the IPC World Championships in New Zealand and improvements on Lee Valley & Loughborough.

A number of other notable matters included in the accounts were addressed by KT in response to questions from Council.

The Council thanked Kevan and the finance team for the excellent outcome on the year-end accounts.

KT confirmed that the November meeting would be the AGM and the Council would ratify the accounts at this meeting.

KJT also advised that the 2011 Sport England Self Assurance Report had been submitted earlier in the day.

Home Country Reports

England Athletics – John Graves

JG wished to record his thanks to KT and his team for the Sport England Self Assurance submission.

Governance

- Sport England Self Assurance completed
- Work on Bid for funding for 2013 – 2017 begun
- Bidding process from October 2011 until 31 March 2012 - Decision announced October 2012
- Time line for consultation with appropriate groups completed – networks and clubs, coaches, officials, national and regional councils etc.

Networks / Clubs

- Successful network conference held and attended by representatives of most networks. 4 main themes – The role of the coach manager in athletics, best practice across networks, finance and governance especially CASC status and Athletics 365 second phase.

Coaching

- National Matrix of coaching events and workshops produced

- European Endurance conference to be held next week.

Competition

- LTAD and retention research now completed by Sheffield University. Copies available.
- Very successful Commonwealth Youth Games for England which were held in the Isle of Man
- For the first time England athletes finished above Australia in the medals table at the CYG. England finishing top with an impressive 19 medals from 28 athletes (76%) this compares very favourably when compared to past Games, Pune 2008, 13 from 32 (40%) and Bendigo 2004, 14 from 31 (45%).
- Great difficulty in attracting athletes to represent England at Decanation in Nice.
- Home Country representation paper put to COE's forum - attached

Action – Decanation's – a decision is required early in 2012 if a GB/England team is to compete to help get athletes committed to competing and in their competition plan.

Education and Membership Services

- Athletics Services and Membership services will become one department from the date of our office move under the direction and management of Lynette Smith.

Home Country Representation – JG presented a paper on athletes representing Home Country's which is currently being discussed at the CEO Forum's. Wales have agreed a rule change with England and Northern Ireland. Scotland are still to confirm their agreement. The Council agreed with the rule and would encourage Scotland to agree with the ruling.

Welsh Athletics – Lynette Harris

Introduction

A summary of Welsh Athletics' current activity is described in the attached slides.

These slides describe:

- The purpose of Welsh Athletics, values and focus
- The approach taken to the modernisation of Welsh Athletics
- The Governance map
- The inputs to the strategic planning process
- The resulting business model
- The revised staffing structure
- A summary of future activity

Staff Update 1 September 2011

The summer months have seen a number of changes to the staff team, as Welsh Athletics respond to the various challenges presented by its stakeholders.

Following the publication of the **Coaching for Performance** plan, Welsh Athletics has now established a coaching team which will be tasked with the delivery of this plan through to 2014 and beyond.

National Event Group Lead Coaches (NEGLC) have been appointed in three event groups. **Darrell Maynard** has been confirmed as the Endurance coach and new appointments have been made in Jumps (**Denis Doyle**) and Sprints/Hurdles (**Matt Elias**). We welcome Denis and Matt to the coaching team and look forward to their contribution to improving coaching at all levels across Wales.

The NEGLC will report jointly into the National Performance Coach and the Coaching Development Manager, a position filled by **Neil Wheeler**. Neil's role has been aligned to the needs of the sport and will focus on the education and development of coaches across Wales. The National Performance Coach position was recently vacated by the resignation of John Dagata.

We are delighted however, that Non-Executive Director **Gwyn Williams** has committed his support to the new coaching team and will provide interim cover for performance matters until a suitable candidate is identified for the vacant position. **Liba Sheeran** completes the team and continues in her role as lead physiotherapist.

Following a review of officials' education and training, we are also pleased to announce that **Derek Crowder** will take responsibility for this vital area of the organisation and is employed on a part-time basis.

Furthermore, as part of Welsh Athletics' strategic partnership with UWIC, the Board has given the go ahead for a twelve month secondment for **James Thie** to UWIC. James will continue in his role as Competition Manager for three days a week and his remaining duties will be backfilled by **Alex Donald**, who was appointed as part-time Competitions Assistant earlier this week.

Finally, we send our congratulations to Head of Administration, **Karlijn Asveld**, who has given birth to Martha, a sister for Harry, on 21 August. **Sarah Williams** will again step-in as maternity cover for Karlijn.

Welsh Masters Athletics Association

A meeting was held in July with officers of the WMAA to discuss:

Greater affiliation in the governance, organisation and administration of athletics in Wales between the governing body, Welsh Athletics (WA) and the Welsh Masters Athletics Association (WMAA).

NR wished to congratulate the LOC and Welsh Athletics on the delivery of a successful Commonwealth Ultra Mountain Running.

Scottish Athletics – Nigel Holl

AGM 2011

The **scottishathletics** AGM was held on Saturday 17 September 2011.

The accounts for the year showed a small surplus of £8,575. The AGM adopted updated Articles of Association (tidying up and compliance issues in the main), and elected Leslie Roy as the President. Leslie succeeds Alan Potts as President – Alan having served eight years in the role.

Age Groups – pilot programme in line with IAAF age groups

The process of reviewing the Track and Field season has included this year reviewing the pilot programme of using Age Groups in line with IAAF (i.e. U20 / U18 / U16 / U14).

The perception is that the pilot has not had sufficient time or impact to enable full analysis – it was only used at National events during the course of the summer 2011 programme.

Discussions are now taking place with UKA and Leagues to extend this for a further 12 months to be able to properly evaluate the impact.

Performance Staffing

Steve Rippon, Head Field Coach and acting head coach has tendered his resignation and will take up a coaching role in Finland at the start of 2012. Steve has family connections with Finland, and whilst we are disappointed to be losing a coach of Steve's expertise, we understand his reasons.

The Performance Strategy (being developed by a Board Performance Sub Group), together with an end of T&F season review of athletes and their programmes, provides a rationale for a re-focus on the junior talent that Scotland has emerging – and the coaches working with that junior talent. Glasgow 2014 remains of course a priority, but not at the expense of supporting our talented juniors and assisting them to develop that talent into senior performances.

Revised staffing structures and roles will be advertised and discussed in the near future.

Club Development

The last report to UKMC highlighted the approach to Club Development – Club Legacy 2014. That programme includes aspects such as “Club-Together”, Positive Coaching Scotland support, and revised Club Accreditation process and support.

During the course of the summer, a very positive response to these proposals from our clubs has been received and as a result we are (through our Regional development Team) working closely with 16 Clubs on the Club Together programme (p/t staffing into clubs – capacity and culture enhancement). This work is funded from a combination of sportscotland support as well as funds derived from “Cashback” and Local Authority partners.

International Festival of Athletics Coaching, 28 – 30 October 2011

As the report is written, some 160 coaches have signed up to attend IFAC – with more applications arriving every day. An excellent line up of speakers and presenters will deliver across the weekend to delegates from around the world – a broader representation than in previous years already. In terms of home country representation - as you would expect, very strong from Scotland; quite a few Irish coaches attending; some from England, but no one currently from Wales!

Action: The Age Group pilot scheme has been extended for a further 12 months – what is the aim & where is it going? NdV to discuss at the CEO Forum

Athletics Northern Ireland – Roy Corry

Corporate Issues

Annual Financial Budgets y/e 30 September 2012

Will be presented at December Board meeting for approval

Sport NI Governance & Management Audit

Our Response sent to auditors who confirmed smaller scale audit will take place early 2012.

Staff Issues

Elaine Grant (McCaffrey) will deputise for Vicki Kennedy during her maternity leave.

Managers Reports

Coaching & Club Development Report

Vicki Kennedy's report included updates on the following:

Coach Education/ Officials Education

Courses organised commencing October 2011.

Elevating Athletics – Started in September, Primary School courses

ANI/UKA Coaching Conference will be held 24 September at University of Ulster at Jordanstown, final numbers 96 registered. Top UKA coaches in attendance.

Development Initiatives

ANI Rising Stars Squad will commence 25 September

Aviva Startrack

Summer Schemes attracted numbers in excess of 200 children

Club Development

Three clubs accredited with quality assurance awards, with a further two in the pipeline

McCain Athletic Club Network

Two fundamental workshops held in June & July for coaches. Resource booklet available for sale on line

Coaching Network

Nominations received from each host clubs for four event groups

Child Protection Courses still ongoing

Active Communities Athletic Coaches

Four Coaches currently working in their respective areas with the potential of a fifth to be employed in the Fermanagh area

Development Manager

Jackie McKernan presented her report with the main focus on her recent work which has been field event initiatives, including organising hammer & javelin courses and workshops. Further work will be performed on the Coaching Network programmes Workshops.

SINI ASP & Youth Academy programmes are both working well with athletes involved in the programmes

Staff and coaches attended the various courses held at Crystal Palace in August

Notable Performances since July report

NI Records

Amy Foster	100m	11.40
	200m	23.53
Jason Smyth	100m	10.22
Ciara Mageean	1500m	4.07.45

Promotional Issues

Annual UK Awards Regional Selection

Select committee nominated to consider nominations and select the regional winners for Presentation Evening to be held 19 October 2011 with Lynn Davis – President UKA in attendance.

Charles Van Commenee Visit

Charles hosted an evening on 29 September with a photo call & media interviews followed by talk on Fundamentals to Olympics. Large interest expressed within and outside the sport

Administration

Successful summer of Track & Field championships which included British Transplant Games and the Celtic Games.

Volunteer Now – ANI working very closely for past 2 years. Jenni Robinson now a member of Volunteer Now Board of Trustees.

Professional Development has taken Jenni to a two year part course in Accounting Technician.

Event Management Workshop to be organised in association with the Technical Officials Association.

Media

Marketing/PR & Media (Events)

Detailed report presented covering all aspects

Sponsorship

Proposals presented for the current financial year (2011/2012)

Website/Social Media – July/Aug Stats

Detailed stats covering site hits, Twitters, Facebook

Google – ANI site came up 12,000 times

Other

Congratulations to the GB & NI Team's performance and the UKA Head Coach and his support team at the IAAF World Track & Field Championships at Daegu

Volunteer Representatives

Keith May – Clubs

1. Competition

Together with Mike Harris I had a meeting with Cherry Alexander re the proposed change of structures of the YAL and the NJL and other aspects of competition. I felt that the discussions were positive and we made several suggestions and put across our points of view. Once the YAL and NJL leagues have come up with a joint proposal that they see as the best way forward it will be interesting to hear Clubs' views on the new proposed structures. I understand that "Road Shows" will be arranged to outline these proposals to the Clubs. Where possible I will try and attend some of the "Road Shows".

2. Election of Officials Representative

I have some concern over the process which took place over the election of the Officials Representative on the UKMC. As I understand it, all technical officials were circulated with details of the election process. I know for certain that no technical officials in my own Club received details. I spoke to other technical officials who had received details so cannot be certain whether my Club was a 'one off' or whether there is a problem within the system of distribution of information to technical officials. I contacted Athletic Services to advise them of the problem. The fact that there was only one nomination for the Officials Representative and no nominations for the Off Track Club Representative may mean that there could be a problem.

Stan Burton – Officials

England National Technical Officials Forum

The last Forum was held on 26 March 2011, where the themes were Endurance Officiating and Disability Officiating. The next Forum is scheduled for October 2011.

Home Countries Officials Forum

No date has yet been set for the next one of these, but it is likely to be in November 2011.

South/Midlands/North Area Championships

I have heard that the Fixtures Committee are seriously considering abandoning area championships and incorporating them into the England Championships. I think that this needs to be thought through very carefully because I think that it would be wrong to do so in many ways, including, but not limited to:

1. Athletes' travelling costs, including overnight accommodation, and time. An athlete from, say, Portsmouth could have to travel to, say, Gateshead, to compete. If that athlete is not quite of national standard, he/she is being deprived of a level of competition which historically has been seen as a stepping stone to national championships.
2. An athlete may not quite reach the qualifying standard for England Athletics. Limited time for events over a weekend inevitably means that athletes who would normally compete at their area champs would not be able to compete in what would essentially be national championships, with other medals being given as an afterthought to area "winners". The awarding of multiple medals would have the effect of devaluing Area medals
3. An athlete could fail to make the final of an event, and yet be the area champion. This would be an anti-climax, apart from missing out on feeling the pride of getting up on the podium as being the best in the area.
4. The area championships are seen by Officials as being an opportunity to work at a level which is higher than County, but not quite National Level. They provide opportunities for up and coming officials to work with, and be mentored by, top level officials to give the progressing officials experience and to prepare them for future national meetings.
5. Falling numbers in Area Championships, if they exist, can be addressed by giving thought as to where they are held in the area. Don't throw the baby out with the bathwater.

I have canvassed opinion amongst officials and others, and I have not found anyone who thinks that this is a good idea.

Nigel Rowe – Road Running

runbritain

Nominations received for;

Clubs – John Skevington (Wreake AC)

Large races (4,000+) – Andrew Taylor

Small races (4,000-) – Graham Finlayson}

- Nigel Jones } Election needed, will take place in October/November
- Martin Burke }

All of the elected reps would sit on the runbritain Technical Group, which would continue to have co-opted members including

- Roland Gibbard (BARR)
- Nigel Rowe (England)
- Nick Bitel (London Marathon)

Grand Prix

4th race in the series will be Admiral Swansea Bay 10K on 25 September

2012 Events

1 April Reading Half Marathon

27 May BUPA London 10K*

23 September Admiral Swansea Bay 10K

30 September Bristol Half Marathon

14 October Perkins Peterborough Half Marathon*

2012 UKA Championships:

*As above plus

22 April Virgin London Marathon and Mini Marathon (Age Group Championships)

Run England:

9,100 individuals registered

560 registered groups

Handicap Scheme:

14,200 individuals have now registered

Online Entry System:

Since the online entry system was launched the take up has been as follows:

- 2009 – 32 races
- 2010 – 143 races
- 2011 – 208 races (as of 20 Sept 2011)
- 2012 – 13 races (as of 20 Sept 2011)

England Regional Review Panels and Event Adjudicators:

Recruitment is in the final stages for Regional Panels

A campaign is underway to secure the services of current Level 2b Endurance Officials and to attract Race Promoters who have organised events for a number of years without major incident.

Implementation will take place from 1 April 2012.

Licence Standards 2012

Review nearing completion

Race Directors Handbook

Review and update nearing completion

Mike Harris – Coaches

New coach qualifications are now up and running and any problems arising from pilots are being ironed out – A new Coach Education Manager is being appointed to manage Coach Qualifications.

MH raised concern on the Competition Structure for Coaches. JG confirmed that UKA & England Athletics Coaching department are now combined to help with competition structure and to drive strategy.

MH has written an article in the BMC magazine outlining his role on the Council.

International Reports – IAAF/EA & IPC

No reports

UKMC 2011 Elections

President – No nominations received against LD who the Council asked to re stand. LD will be formally appointed for a further 4 year term at the AGM in November.

Track & Field – No nominations received for the Off Track position. GAJ will step down at the AGM when the Council will re consider the position. Wendy Haxell was nominated to replace Stan Burton as the Officials representative and will be invited to the AGM in November. LD wished to thank GAJ and SB for their contributions over the last 4 years.

Any Other Business

2012 Meeting Dates

The meeting date for 2012 are confirmed as:

- Friday 17 February 7pm – 8.30pm Crowne Plaza followed by dinner (excludes NdV, EW & KT)
- Saturday 18 February – 9.30 am Crowne Plaza followed by Birmingham Indoor Grand Prix
- Sunday 24 June– 9.30 am Crowne Plaza followed by Aviva 2012 Trials and Championships

- Friday 5 October – 10.00 am Athletics House, Alexander Stadium
- Saturday 1 December– TBC subject to the date of the Aviva UKA Awards Dinner

LD requested that there was a representative from every Home Country at every meeting.

New Rule book consultation – RS updated on the New Rule Book consultation saying that that 31 July was the deadline for submissions, 20 requests to change rules have been received. RS confirmed that a number of the proposed rule changes would need to go out for consultation and should be confirmed by end of the year.

Officials post 2013 – RS raised concern over the number of officials post 2012 and 2013 and said that discussions will take place with the Officials Peer Group & Tri Regional groups to progress and develop official's post 2013.

LD wished to record good luck to the 2017 Bid team this weekend when the IAAF Evaluation Committee visit.

Date of next meeting

10.30 am 26 November Park Plaza Hotel, Westminster, London