

UK Members Council Meeting
Friday 15 February 2019
Crowne Plaza, Birmingham

Attendees: Jason Gardener (JG) -President
Donna Fraser (DF) - Vice President
Carol Anthony (CA) - Welsh Athletics Chair
Myra Nimmo (MN) - England Athletics Chair
Mark Munro (MM) - Scottish Athletics CEO
Roy Corry (RC) - Athletics Northern Ireland Representative
Hannah England (HE) – Chair of the Athletes Commission
Toni Minichiello (TM) - Coaching Representative
Mike Harris (MH) - Clubs Representative
Roland Gibbard (RG) - Road Runners Representative
Tony Clements (TC) - Celtic Nations Clubs Representative
Wendy Haxell (WH) - Officials Representative

In Attendance: Sarah Rowell - (SR) - UK Athletics Interim Chair
Nigel Holl (NH) – UK Athletics Interim Chief Executive

Jonathan Orr - (JO) - UK Athletics Chief Financial Officer
Sarah Coffey (SC) - UKA Executive Assistant
Helen Wyeth – Minutes

Agenda item	
1	Welcome and Apologies JG opened the meeting and welcomed Sarah Rowell (UKA Interim Chair) and Mark Munro (stepping in for Ian Beattie) to the UK Members Council. JG also thanked Carol Anthony for her service to the UKMC as this was her last formal meeting representing Welsh Athletics.

<p>2</p>	<p>Minutes of the Meeting held on 14 December 2018 Two sets of minutes were to be considered from the Open and the Closed meetings.</p> <p>The Open meeting minutes were approved with no amendments. At this point the UKA executives left the room to enable review of the Closed minutes.</p> <p>Following a group discussion it was agreed by majority that point 6d of the minutes should also include the voting numbers. With this addition, the minutes were approved.</p> <p>It was also agreed that a redacted copy of the minutes of 14 December should be posted on the website, with confidential information removed. Action: HW to circulate a redacted copy for approval.</p> <p>Discussion was held around the potential need to formally accept the UKA appointed interim Chair. It was clarified that the board of UKA are within their right to appoint an interim Chair without UKMC approval. It was agreed that before any further discussion was held on this point, it would be beneficial to listen to the presentation from SR today.</p> <p>At this point the UKA Executives returned to the room.</p>
<p>3</p>	<p>Matters arising from the meeting held on 14 December 2018 Completed matters arising from the minutes were confirmed. Remaining items were as follows:</p> <ul style="list-style-type: none"> - Minutes of the meeting of 14 September 2018 to be amended as per UKMC minutes of 14 December and recirculated for approval ACTION SC - UKMC to receive an organogram of sub committees/members ACTION JO - Dates of 2019 meetings to be recirculated ACTION SC
<p>4</p>	<p>President's update Report taken as read</p>
<p>5</p>	<p>Vice President's Update No update submitted (Note: prior to the meeting the UKMC had been advised that formal reports would not be required for this meeting)</p>

<p>6</p> <p>6a/b</p> <p>6c</p> <p>6f</p>	<p>UKA Update and CEO recruitment (SR)</p> <p>SR presented on a series of points as listed below. Prior to the presentation the UKMC confirmed that they understood and accepted that much of the information was draft, private and confidential at and not for disclosure outside of the meeting.</p> <ul style="list-style-type: none"> □ Appointment of a new UKA Chair. SR confirmed Penny Avis (Chair of the Audit Committee) was leading the search for the new Chair. UKMC members were encouraged to play their part in identifying possible candidates. Sports Recruitment International (SRI) would also be assisting in the search. □ Appointment of the CEO. It was confirmed that the appointment of the CEO would follow on from the appointment of the Chair to ensure their appointments/skills were complimentary. □ JG requested that the UKMC be sent an update of the current UKA Board members, their terms of reference and tenure length. ACTION JO □ Discussion was held around the roles and members of the appointments panel and the interview panel. UKMC requested that the Articles of Association be reviewed to ensure the appointments process is in line with the Articles of Association. ACTION Penny Avis □ TM suggested that additional ‘lay person’ from the sport should be added to the interview panel to assist with transparency within the sport. ACTION Penny Avis to take this point back for consideration. □ Discussion was held around the need for the Chair to be Independent (i.e. have not held a significant role in athletics in during the last four years). Appointment of the best possible Chair with appropriate athletics □ knowledge and Board level experience was felt most important. ACTION: Penny Avis to discuss this point with UKS and SE in light of the Code of Sports Governance. □ SR updated the UKMC via presentation on the draft strategy and next steps up to 2024. A positive and lengthy discussion took place culminating in a shared desire for all parties to oversee and help enable via cooperation a positive future for athletics. □ MN noted that the UKMC should not lose sight of the nine points agreed within the Edinburgh Agreement and that the UKMC should take ownership of these ensuing timescales and actions are set and met. It was agreed that the HC Chairs should take this action point away. Progress on the Edinburgh Agreement will be added as standing agenda item. ACTION: HC Chairs, Action: SC agenda
<p>7</p>	<p>Home Countries Update</p> <p>Reports had not been requested but the following points were made:</p> <p>MM confirmed the 20 March as the announcement date for Sport Scotland funding.</p> <p>It was also requested that the date of the next meeting be changed if possible to allow Ian Beattie to attend. ACTION: SC to circulate an alternative date of 28 June for availability replies.</p> <p>At this point MM left the meeting.</p> <p>MN advised on an increasing concern within off track and road running in that clubs/events are increasingly finding they are being charged for park use or being asked to provide excessive / unlimited liability insurance.</p> <p>MN also noted that Commonwealth Games Birmingham had hosted a very positive NGB meeting this week.</p>

<p>8</p>	<p>Volunteer updates All reports were taken as read.</p> <p>Additional points noted were: Road Runners and off track – RG Amendment to report in that Scotland race licenses should be circa 300 (not 77)</p> <p>Coaching Commission (TM) Congratulations were noted on the award of MBE to Lorna Boothe for services to coaching. It was agreed that the UKMC should be asked annually for nominations to put forward for honours. NH commented on the focus and attention needed to secure annual honours. ACTION: SC to add to UKMC agenda once a year for UKMC suggested nominations.</p> <p>Officials Commission (WH) WH confirmed Peter Marlow had resigned from the IAAF race walking committee as he did not support the proposed change in race walking distance and testing of insole technology.</p>
<p>9</p>	<p>Any other business HE raised the disappointment and backlash she felt would emanate from the endurance community if full teams were not selected for the World Cross Country Championships, whilst also noting quality of teams was important. NH advised that quite a few of the top endurance athletes have currently rules themselves out.</p> <p>Following a letter received from UK Sport and Sport England as joint funders of UKA, it was agreed that JG would invite all HN Sports Councils to meet the UKMC to help demonstrate the current positive thinking held within the Council, reflecting the meeting today. ACTION: JG to invite HN Sports Council to meet UKMC</p> <p>The UKMC noted the letter received from Roger Simmons.</p> <p>MN requested the re-advertisement of the UKMC position for off track clubs. ACTION: JO</p> <p>JG once again thanked CA for her contribution to the UKMC and noted she had never missed a meeting during her tenure. CA thanked everyone for their friendship.</p> <p>JG also advised that unfortunately this was also the last meeting for DF. Due to her increasing role within UKA as an employee and potential future conflict of interest DF felt it was now necessary to step down. JG thanked DF for her fantastic support over the last three years, as did all the UKMC.</p>
<p>10</p>	<p>Date of next meeting TBC – SC to request availability for 21 and 28 June.</p>

UKMC
Action Points
Friday 15 February 2019

Page 2	Item 2	Redacted copy of 14 December 2018 meeting to be circulated for approval. ACTION HW
Page 2	Item 3	Minutes of the meeting of 14 Sept 2018 to be recirculated for approval (following 14 Dec agreed amends) ACTION SC
Page 2	Item 3	UKMC to receive organogram of sub committees/members ACTION: JO
Page 2	Item 3	Dates of 2019 meetings to be recirculated ACTION: SC
Page 3	Item 6a/b	List of UKA Board members/terms of reference/tenure length to be circulated. ACTION: JO
Page 3	Item 6a/b	Appointment process to be reviewed against Articles of Association ACTION: Penny Avis
Page 3	Item 6a/b	SR to take back request for lay person to sit on interview panel for consideration. ACTION Penny Avis
Page 3	Item 6a/b	Independent status of Chair to be discussed with UKS/SE in relation to the Code of Sports Governance. ACTION Penny Avis
Page 4	Item 7	Date of next meeting – alternative date to be circulated. ACTION: SC
Page 4	Item 8	Addition of an annual agenda item at UKMC – suggestion for nomination for honours applications. ACTION SC
Page 5	Item 9	HN Sports Council to be invited to attend a UKMC meeting. ACTION JG
Page 5	Item 9	UKMC position for off track clubs to be advertised. ACTION JO

APPENDIX List

- 1. Interim CEO Report**
- 2. England Athletics Report**
- 3. Athletics Northern Ireland Report**
- 4. Road Runners and off track Report**
- 5. Athletes Commission Report**