

UK Members Council Meeting
Friday 20 September 2019
Athletics House, Birmingham

Present: Jason Gardener (JG) –President
Steve Perks - Welsh Athletics Chair
Myra Nimmo (MN) - England Athletics Chair
Ian Beattie - Scottish Athletics Chair
Roy Corry (RC) - Athletics Northern Ireland Representative
Tony Clements (TC) - Celtic Nations Clubs Representative
Toni Minichiello (TM) - Coaching Representative
Mike Harris (MH) - Clubs Representative
Roland Gibbard (RG) - Road Runners Representative

Apologies: Hannah England (HE) – Chair of the Athletes Commission
Wendy Haxell (WH) - Officials Representative

In Attendance: Chris Clark (CC) – UK Athletics Chair
Penny Avis (PA) – UK Board Member (SID)
Nigel Holl (NH) – UK Athletics Interim Chief Executive
Jonathan Orr - (JO) - UK Athletics Chief Financial Officer
Helen Wyeth – Minutes

1. Welcome and Apologies

The President welcomed everyone to the meeting and introduced Chris Clark to the UKMC. He also thanked Nigel Holl for his contribution to the UKMC as this would be his final meeting.

Apologies were noted from HE and WH

2. Minutes of the Meeting held on 21 June 2019

2.1. Page 5, Coaching Commission, bullet four should be amended to read GB & NI.

2.2. It was also re-confirmed that minutes should be prepared in the passive tense.

3. Matters arising from the meeting held on 21 June 2019.

Completed matters arising from the minutes were confirmed. The remaining items were as follows:

3.1. Potential dates for UKMC meetings in 2020 to be circulated linking in to British Championships whenever possible. **ACTION: EN/NH**

3.2. Page 2, item 5b, future submission of papers by the UKMC members. Following discussion, it was confirmed that in line with the Articles of Association the UKMC is an oversight committee. As such the HC Chairs confirmed that they would not in the future be providing as a matter of course update papers to the UKMC. It was agreed that UKMC members should contact their relevant National or Regional Council members or relevant HC committees for updates prior to each UKMC meeting. Additional opportunities for updates and interaction are available at for example, events such as the HC conferences e.g. EA Conference in October.

- 3.3.** It was felt that establishing an annual calendar of key agenda items would enable UKMC to be aware in advance of what would be discussed and when. This would allow preparation, oversight and discussion. **ACTION JG/incoming CEO**

4. UKA Update

4.1. UKA Chair, Chris Clark

The UKA Chair introduced himself to the UKMC outlining his initial thoughts and areas which he felt the sport had the most opportunity.

- 4.1.1.** The UKA Chair called for a collective sense of assistance and sharing of opportunity and made a request for collective resolution of issues.
- 4.1.2.** It was agreed that the fundamentals of An Athletics Nation were sound, but some points needed clearer articulation to bring the vision document to life. This was described as an overlay to the current document. **ACTION CC**
- 4.1.3.** It was agreed that as An Athletics Nation is a vision document outlining the guiding principles and common purpose, HC and UKA strategy development should continue.
- 4.1.4.** SMART objectives with reporting systems in place were seen as imperative to ensure the strategic objectives are delivered and measured.
- 4.1.5.** Discussion was held over the recent issues regarding IAAF invites. It was agreed that the Chair would review the UKA position on this going forward. **ACTION CC**

4.2 Induction overview – PA

- 4.2.1** A presentation by PA outlined the future induction process and summary content for UKMC members, including their roles and responsibilities as ‘the members of UKA’ as detailed in the Articles of Associations (which can be found online).
- 4.2.2** It was confirmed that UK Sport intend to review the Code of Sports Governance, although they have not set out any timetable as yet and a commitment was made to ensure the UKMC are involved in UKA feedback. **ACTION PA**
- 4.2.3** Discussion within UKMC meetings are not confidential unless indicated otherwise during the meeting.
- 4.2.4** UKMC members should raise any concerns about the confidentiality of any papers or discussion if they feel they need to with the President.

4.3 Finance and Governance update – JO

The UK Athletics Chief Financial Officer provided the UKMC with an overview of the annual accounts for the year end 31 March 2019

- 4.3.1** It was confirmed that the annual accounts for the year end 31 March 2019 had been approved by the UK Athletics Board. This followed a clean audit from HaysMcintyre.

- 4.3.2** It was confirmed that the UKA Audit Committee had met four times in the last year and that Chair of the Audit Committee receives a copy of the monthly management accounts and participates in a call with the CFO every two weeks.
- 4.3.3** A discussion took place on major events including the Athletics World Cup innovation. It was felt that more detailed threshold modelling should be developed to assist decision making around major events budgets. **ACTION CC**
- 4.3.4** UKMC were updated on the challenges and opportunities of venues for major events throughout the UK. A discussion was held around the opportunities for the future, including maximizing the benefit for the sport from the 2022 Commonwealth Games. It was confirmed that discussions are ongoing with UK Sport.
- 4.3.5** A request was made to see the projected balance sheet for 2020. **ACTION JO to circulate**
- 4.3.6** Phasing of sponsorship income was clarified.
- 4.3.7** It was confirmed that the Athletics Appointments Panel agreed to the second term of office for JG as President of UK Athletics, following support from the UKMC at the June UKMC meeting.
- 4.3.8** The AAP has considered a number of names and had in mind one nomination. Members of UKMC wanted to add further suggestions which they would provide to PA by email following the meeting.
- 4.3.9** Two nominations had been received for the track and field clubs representative.
- 4.3.10** Three nominations had been received for the officials representative
- 4.3.11** No nominations had been received for the non-track and field clubs representative. A discussion took place about why there have been no nominations for this position again.
- 4.3.12** It was confirmed that ballot papers will be issued on 18 October 2019, voting will close on 29 November 2019 and the appointments will be announced via the UKA website on Friday 13 December 2019. The election process will be managed independently by Electoral Reform Services.

5 Officials Welfare – WH (paper previously submitted)

- 5.2** It was recommended that the disciplinary process be redesigned to ensure it is clear and publicly visible in relation to both process and sanctions. **ACTION CC to discuss with new CEO Zara Hyde Peters in due course**

6 Home Countries Updates

All reports were taken as read

Additional points raised were:

- 6.2** Scottish Athletics requested that opportunities be explored to allow Scottish athletes to compete as associate members at events such as the European Cross-Country Championships

and possibly at a future date in the European Track and Field Championships. **ACTION CC to discuss with new CEO Zara Hyde Peters in due course**

6.3 In light of point 6.2, a request was made that athlete views are taken into consideration regarding the possible loss of the GB & NI flag on the team vest.

7. Volunteer updates

All reports were taken as read.

8. Any other business

8.1 It was agreed that Neil Black and Paula Dunn be invited to present to the UKMC at the December meeting. This felt the most appropriate time of year for performance updates following the World Championships **Action: JO**

8.2 A request was made for a 'Talent pathways' presentation at the December meeting and it was agreed this update should include the Home Country talent pathway leads.

8.3 It was confirmed that the protocol for submission of team names at major events now included a two stage/people process to avoid human error.

8.4 Dates of future UKMC meetings to be circulated for approval. The pattern of meeting at the Indoor GP (Feb), outdoor Championships (June), a September date and the December UKMC & AGM was requested.

8.5 The UKMC were also reminded to think about and also discuss possible nominations of members of the athletics family for honors.

9 Date of next meeting

Friday December 13 December, Athletics House, Birmingham
10am UKA AGM
11am UKMC

Summary of Agreed Actions

Point	ACTION	Responsible
3.1	Dates for UKMC meetings 2020 to be circulated for approval	EN/NH
3.3	Annual calendar of key agenda items to be established	JG/incoming CEO
4.1.2	An Athletics Nation overlay document to be developed	CC
4.1.5	IAAF athlete invites – policy review to take place	CC
4.2.2	UK Sport Code of Sports Governance review – UKMC to be offered opportunity to input into UKA comments	PA – when UKS review commences

4.4.3	Enhanced threshold modelling to be developed to assist with decision making around major events budgets	JO
4.4.5	Circulations to UKMC of the projected balance sheet for 2020	JO
5.2	Redesign of the disciplinary process	CC + ZHP
6.2	Opportunities for Scottish Athletes as initially the European Championships to be explored	CC + ZHP
8.1	Neil Black and Paula Dunn and Talent Pathways team coordinated by Jon Roberts to be invited to present to the UKMC on 13 December	JO