

**UKA Board Meeting
Chesford Grange, Kenilworth
8 December 2017**

Attendees: Richard Bowker (SRB) – Chair
Niels de Vos (NdV)
David Bedford (DB)
Gordon Arthur (GA)
Peter Taylor (PT)
Sarah Rowell (SR)
Jason Gardener (JG)
Anne Wafula-Strike (AWS)

In attendance Cherry Alexander (CA)
Jonathan Orr (JO)
Neil Black (NB)
Nigel Holl (NH)
Sarah Coffey (SC)

Apologies Penny Avis (PA)

17/23 Welcome, apologies & conflicts of interest

SRB welcomed everyone to the meeting, apologies received from Penny Avis. There were no new conflicts of interest.

17/24 Minutes of the meetings 26 October 2017

The minutes of the meeting 26 October 2017 were approved as a true record. The Board discussed the format and requirement for published minutes on the UKA website as part of the Code of Sports Governance. The Board were asked to provide any comments with an aim to publish the minutes from 26 October after the January Board meeting. **Action:** All

17/25 Matters arising from meeting 26 October 2017

The matters arising from the meeting 26 October were discussed and either included within the agenda or completed.

17/26 Appointment of Penny Avis & Jonathan Orr

The Board approved the appointment of Penny Avis as a Non-Executive Director and Chair of the Audit Committee and Jonathan Orr as Director and Company Secretary.

17/27 Strategy Update

NdV gave an update on the Strategy since the last Board meeting. .

The Board discussed how best to engage key stakeholders as we move the strategy forward.

NdV outlined the timings for the Strategy and the challenges faced in order to be in a position to launch any new Strategy against our timeline of summer 2018. SRB summarised the discussions of the Board and the strong view that working collaboratively with the Home Countries was the appropriate way forward.

NdV asked for support from the Non-Executive Directors in getting around the Sport. The Board agreed to help and asked the Executive to produce a process for communicating to clubs, coaches, competition providers etc. It was agreed that this should be a UK wide communication. **Action:** NH

The Board agreed that a Chairs and CEOs joint working session with all of the Home Countries and UKA was an important forum to arrange.

17/28 CEO Report

The report was noted and taken as read

- a) London Stadium – NdV gave an update on the London Stadium outlining the current situation with E20.
- b) New International Event - NdV provided progress update on the proposed new International Event, including meetings with IAAF. After careful consideration the Board agreed to commit to the new event in 2018 with the GB vs USA match rescheduled to 2019.
- c) SPAR Term Sheet – The Board were asked to approve the Term Sheet for SPAR to become title partner of British Athletics Indoor Championships, Core Partner at TV events and Official supporter of the Team. NdV confirmed that the VIK commitment will now be included within the contract. NdV recommended to the Board to approve the deal. The Board agreed with the recommendation.

17/29 Senior Leadership Team Reports

The reports were taken as read.

Strategic Priority III – Rule Review Approval

- a) Rule Changes – The Board approved the rule changes recommended by the Rules Review Committee, with a caveat to postpone going to print until the Strategy has been concluded (as that may suggest rule changes).

17/30 Finance & Governance Report - The report was noted and taken as read.

- a) Audit Tender – Following the Tender for Auditor, the recommendation of the Tender Panel was to appoint Haysmacintyre as the Auditors. The Board approved the recommendation and approval will be requested at the UK Members Council meeting on 15 December.

b) UK Sport Quarter Return – JO to circulate the UK Sport December quarter return to the Board to review as required by the UK Sport funding Agreement. **Action:**
JO

c) Health & Safety – The Board approved the updated Health & Safety policy.

A number of items were subsequently circulated to the Board via email for approval:

d) Scheme of Delegation – The Board reviewed and approved the amended Scheme of Delegation

e) Schedule of Matters reserved for the Board – The Board reviewed and approved the amended Schedule of Matters reserved for the Board

f) Approval Hierarchy – The Board reviewed and approved the revised Approval Hierarchy.

g) Appointment of members for each Sub Committee - The Board approved the membership of the Sub Committees.

h) Diversity Action Plan - The Board reviewed and approved the Diversity Action Plan.

i) Changes to the Bank Mandate - The Board reviewed and approved the changes to the Bank Mandate.

j) Whistleblowing - The Board reviewed and approved the Whistleblowing policy.

k) The Board Meeting Planner 2018 - The Board reviewed the content and timings of the Board Meeting Planner for 2018.

17/31 Performance Oversight Committee Minutes (23 November)

The Board noted the minutes of the Performance Oversight Committee meeting held 23 November 2017.

17/32 Annual Board Appraisals

Due to time constraints on the meeting, this was carried forward to the next meeting.

17/33 Date of Next Meeting

10 am Tuesday 30 January – London