

December 2021

[tandfeventlicensing@uka.org.uk](mailto:tandfeventlicensing@uka.org.uk)

Dear Colleague,

### **Guidelines and Principles for ULTRA Track Licensing 2022**

After a difficult couple of years, we hope that 2022 will see a return to more familiar competition across the country. However, we do still need to be mindful of the continuing pandemic and follow the relevant home country, government, and local authority / venue guidance at all times.

UKA in collaboration with the Home Country Athletics Federations (HCAFs; England Athletics, Scottish Athletics, Welsh Athletics and Athletics Northern Ireland) have been working hard to review and develop the licensing procedures and this will be an ongoing annual process.

We have been reviewing our licensing procedures and would like to introduce some new guidelines for ultra-races that are held on tracks within in the UK.

#### **Licences:**

- Level 1 licences will be issued by the four HCAFs and Level 2 by UKA.
- On application organisers apply for a Level 1 licence, but will be given the opportunity to request consideration for upgrading to Level 2. A history of successful competition at that level, a high standard of competitors, as well as fulfilling all Level 2 licensing requirements (see Appendix 1) is a necessity
- For World/British records (including age group bests) a level 2 licence is required and a certification of track measurement
- For the avoidance of doubt, ultra-distance is where any competitor covers further than a marathon distance (42195m)
- Licence applications should be submitted as early as possible, but with an absolute minimum notice period of 4 weeks

#### **Facilities:**

- With safety in mind ALL licensed events (both Level 1 and Level 2) must be held at venues that have achieved or are actively working towards TrackMark accreditation. For further information on UKA's TrackMark Facility accreditation scheme visit: <https://www.uka.org.uk/governance/facilities/>

#### **Conditions:**



#### **REGISTERED OFFICE:**

UK Athletics Limited | Athletics House | Alexander Stadium | Walsall Road | Perry Barr | Birmingham | B42 2BE  
Tel: 0121 713 8400 | Fax: 0121 713 8452 | [britishathletics.org.uk](http://britishathletics.org.uk)

Registered in England No. 3686940

- Competitions must be delivered under UKA Rules for Competition (Rule G9 from page 362 onwards) and IAU (International Association of Ultrarunners) guidelines.
- All events must provide adequate first aid provision for the full period of the race plus a suitable period before and after
- The minimum age for competitors is 20 on the first day of the competition
- The maximum number of starters for any event over 30 miles should not exceed 60 in number
- If an event has broken any terms of the licence in relation to health & safety the licence and insurance may be invalidated retrospectively by the issuing body
- There must be sufficient qualified officials for people to have reasonable breaks, for further details see appendix 1
- Licence applications will be approved in line with the published fixture calendar and clear clashes of interest will be avoided
- All Results, in the appropriate format, must be sent directly to Power of 10 as agreed by UKA and the HCAF. Only competitions results with a valid licence will be accepted by Power of 10
- Insufficient qualified officials may mean that the results are not accepted by Power of 10. (Results may be assessed as part of a "spot check" exercise and Event Organisers contacted to verify the names and URN's of those on duty)

## Records

- If UK Records are likely to be set, any Record Application will have to be signed by Referees or Chiefs in the relevant disciplines who are Level 4.

Licences will not be issued until all matters have been resolved. If there are any outstanding issues, the date is not awarded until you receive the licence. Dates agreed through the annual Fixture Planning process will take precedence in all cases.

Please do not hesitate to contact us for any further clarification you may require and may we take this opportunity to thank you for your co-operation in these challenging times. It is essential that we work together to create a competition pathway which demonstrates that we have the welfare and safety of the athletes at the centre of our decision making as well as providing a safe and enjoyable environment for all those involved in delivery competition.

Yours sincerely



**Robert Logan**  
Head of Events



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## Appendix 1

### TRACK ULTRA LICENSING CRITERIA

<b>RULES</b>		
UKA/IAU/World Athletics		
<b>FACILITIES</b>		
Achieved or <sup>1</sup> actively working towards TrackMark accreditation.		
† “Actively Working towards” means that the venue has registered for TrackMark AND has formally commissioned unit 1 (Track)		
<b>EQUIPMENT</b>		
Chip timing Second back up system chip and or video - but for a level 1 competition, this could be in the form of manual timing For World/British records (including age group bests) a level 2 licence is required		
<b>RACE DIRECTOR</b>		
Competent and experienced previous ultra-events or experience of shadowing established ultra-events. A UK Athletics officials qualification would be desirable		
<b>OFFICIALS</b>		
Starter	Qualified Starter (Level 1+) required if a gun start is used. If a horn/electronic/other start is used, a competent and experienced person may perform the starter role, although a Starter qualification is desirable	
	Level 1	Level 2
<b>Track Referee (Can be Track Judge or Endurance qualified)</b>	Level 2+	Level 3+ Level 4 for any UK records
<b>Additional Qualified Track Judges or Endurance Officials</b>	At least 2 additional qualified track or endurance officials	At least 2 additional qualified track or endurance officials
<b>Chief Timekeeper (Can be Track Judge or Endurance qualified)</b>	Level 2+	Level 3+
<b>Additional Timekeepers or Endurance Officials</b>	At least 2 qualified timekeepers all using timers of a kind approved by UKA	At least 2 qualified timekeepers all using timers of a kind approved by UKA
<b>Officials on duty at any one time</b>	At least 3 present at all times. These can be made up with a mixture of the above mentioned track judges/timekeepers/endurance officials	



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