

December 2021

tandfeventlicensing@uka.org.uk

Dear Colleague,

Guidelines and Principles for Track and Field Licensing 2022

After a difficult couple of years, we hope that 2022 will see a return to more familiar competition across the country. However, we do still need to be mindful of the continuing pandemic and follow the relevant home country, government, and local authority / venue guidance at all times.

UKA in collaboration with the Home Country Athletics Federations (HCAFs; England Athletics, Scottish Athletics, Welsh Athletics and Athletics Northern Ireland) have been working hard to review and develop the licensing procedures and this will be an ongoing annual process.

Summary of amendments

Licences:

- Level 1 licences will be issued by the four HCAFs and Level 2 by UKA. For international selection purposes a performance has to be achieved within a level 2 licensed event and for this level of competition a greater number of officials with a higher level of qualification is required (please check the specific selection policy for further information)
- On application organisers apply for a Level 1 licence, but will be given the opportunity to request consideration for upgrading to Level 2. A history of successful competition at that level, a high standard of competitors, as well as fulfilling all Level 2 licensing requirements (see Appendix 1) is a necessity
- Events seeking World Para Athletics (WPA) Endorsement must meet all Level 2 Licence requirements. This is only appropriate for competitions with WPA Licensed / Classified athletes competing in Field Events & Track Events 400m+.
- Licence applications should be submitted as early as possible, but with an absolute minimum notice period of 10 days (21 for WPA)

Facilities:

- With safety in mind ALL licensed events (both Level 1 and Level 2) must be held at venues that have achieved or are actively working towards TrackMark accreditation. For further information on UKA's TrackMark Facility accreditation scheme visit: <https://www.uka.org.uk/governance/facilities/>
- Licensed Level 2 competitions involving Hammer, Discus or Weight Throw will only be approved at venues if the throws cage meets World Athletics specifications or has been modified in accordance with UKA Technical Rule 37 S1 (i.e. a throws cage with a hammer



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danger zone of no more than 56° and a discus danger zone of no more than 69°). Contact ehunt@englandathletics.org for further information or guidance

- Where Level 1 Licence applications include Hammer, Discus or Weight Throw events within the competition and their throws cage has not been formally TrackMark inspected, an agreement to undertake a risk assessment will be necessary. Note: These events will not be licensed if a TrackMark throws cage inspection flags any significant safety failures. Contact ehunt@englandathletics.org for further information or guidance
- For events that start and/or finish after dusk, technical events can only be permitted if the venue can demonstrate that it has achieved minimum standards of floodlighting compliance. Non-technical events can take place as long as the venue has operational floodlighting. Contact edhunt@englandathletics.org for further information/guidance

Conditions:

- Competitions must be delivered under UKA Rules for Competition or World Athletics Technical Rules and where appropriate World Para Athletics Rules will also apply
- All events applied for within the Competition Licence Application Form, must correspond with the specific UKA Rules for each age group and be appropriate for the age and ability of the athlete. Northern Ireland will correspond to AAI Rules for each age group championships
- All Results, in the appropriate format, must be sent directly to Power of 10 as agreed by UKA and the HCAF. Only competition results with a valid licence will be accepted by Power of 10
- Should any terms of the licence, or guidance relating to athletic competition not be followed it could mean that the insurance is not valid and Power of 10 would not accept the results
(Results may be assessed as part of a "spot check" exercise and Event Organisers contacted to verify the names and URN's of those on duty to ensure sufficient qualified officials
- Appendix 2 gives some additional specific information extracted from the UK Athletics rule book, relating to:
 - i. how many events athletes are permitted to do in a single day
 - ii. track running distance limits for each age group
 - iii. age groups permitted to do triple jump
- Only venues and events applied for in the application form are covered by the licence. Additional events must be requested before the date of the competition
- Licence applications will be approved in line with the published fixture calendar and clear clashes of interest will be avoided

Records

- If UK Records are likely to be set, any Record Application will have to be signed by Referees or Chiefs in the relevant disciplines who are Level 4



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Licences will not be issued until all matters have been resolved. If there are any outstanding issues, the date is not awarded until you receive the licence. Dates agreed through the annual Fixture Planning process will take precedence in all cases.

Please do not hesitate to contact us for any further clarification you may require and may we take this opportunity to thank you for your co-operation in these challenging times. It is essential that we work together to create a competition pathway which demonstrates that we have the welfare and safety of the athletes at the centre of our decision making as well as providing a safe and enjoyable environment for all those involved in delivery competition.

Yours sincerely

Robert Logan
Head of Events



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Appendix 1

TRACK & FIELD LICENSING CRITERIA

	Level 1	Level 2
Rules	UKA	World Athletics / UKA / World Para
Facilities		
	<p>Achieved or ¹actively working towards TrackMark accreditation.</p> <p>† “Actively Working towards” means that the venue has registered for TrackMark AND has formally commissioned unit 1 (Track) and unit 2 (Field) inspections.</p>	<p>Achieved or actively working towards TrackMark accreditation.</p> <p>A throws cage that meets the intent of the World Athletics specification.</p> <p>† “Actively Working towards” means that the venue has registered for TrackMark AND has formally commissioned unit 1 (Track) and unit 2 (Field) inspections.</p>
Equipment		
Essential		Photo Finish EDM Wind Gauges Equipment for checking throws implements Radios Start Information System*
Desirable	Photo-finish EDM Wind Gauges Equipment for checking throws implements	*SIS is highly desirable for record and qualification/selection purposes but it is recognised that the equipment is not universally available and creates the need for additional Officials
FIELD JUDGING TEAM		
Field Referee	Level 2+ At least two qualified officials per event running at any one time and for long throws and pole vault one of those must be at least level 2 or above.	Level 3+ At least four qualified officials per event running at any one time





Additional Field	Additional helpers are required and this is acceptable if instructed by a competent lead official	
OFFICIALS STARTER TEAM		
Chief Starter	Level 1+	Level 3+
Starter's Assistant	Level 1+	Level 3+
Desirable		Start Referee (Level 4) Additional Starters & Assistants as necessary
TRACK TEAM		
Track Referee	Level 2+	Level 3+
Additional Track Judges	Plus three or more Judges / umpires	plus up to eight or more Umpires dependent on the nature of the event. This must be sufficient to cover umpiring duties around the track as well as judging duties at the finish
TIMEKEEPERS WITH PHOTO-FINISH		
Chief Timekeeper	Level 2+	Level 3+
Additional Timekeepers	Preferred at least 3 qualified timekeepers. However, if no additional TK available, times can only stand for Power of 10 purposes if the electronic timing works	at least 3 qualified timekeepers
TIMEKEEPERS WITHOUT PHOTOFINISH		
Chief Timekeeper	Level 2+ at least 3 qualified timekeepers (fewer may be acceptable for middle distance only events)	Not applicable



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PHOTO-FINISH (Level 1 Optional)		(Level 2 Essential)
	Level 2+ plus at least 1 PF Operator	Level 3+ plus at least 1 PF Operator
TECHNICAL MANAGER		
Desirable		Level 3+, PLUS a sufficient number of Clerks of Course, dependent on the programme of events. The team will cover both track and field events.
ADDITIONAL STAFFING FOR LEVEL 2 LICENSED EVENTS (DEPENDENT ON EVENT, NOT PART OF LICENSING REQUIREMENTS)		
Technical Manager (Level 3+) plus a sufficient number of Clerks of Course, dependent on the programme of events. The team will cover both track and field events. National Technical Delegate (or local equivalent) (Level 4) Call Room Seeders Technical Information Centre Announcers		

Appendix 2

This list is not exclusive, detailed information can be found in the UK Athletics rule book, but these points are often misunderstood or not known

Permitted	Caution	Not Permitted		
How many events in one day?	U13 Year 6/7 3+ relay unless in pentathlon	U15 Year 8/9 3+ relay unless in pentathlon	U17 Year 10/11 3+ relay unless in pentathlon	U20 Year 12/13 5
Triple Jump	U13	U15	U17	U20
Sprint ⇒ 200m	U13	U15	U17	U20
300m/400m	U13	U15	U17	U20
600m ⇒ Mile	U13 one race only on one day	U15 *one distance only per day for events 600m ⇒ 3000m	U17	U20
Over Mile ⇒ 3000m	U13	U15 only against own age group see note above*	U17	U20
Over 3000m ⇒ 5000m	U13	U15	U17 Only against own age group	U20
Over 5000m ⇒ 10000m	U13	U15	U17	U20
Over 10000m	U13	U15	U17	U20
Steeplechase	U13	U15 own age group development races only	U17	U20



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