

## Completing Record of Experience on ROE Sheets/Logbook

### Duties allocated:

When giving the events you have judged at within each competition you need to include:

- Age group
- Gender
- Event(s)
- The Name of your Track Referee at each meeting (there is no need for a signature, the name is sufficient)
- Duties within each event(s) – as they would appear on the duty sheet.

### Accreditation as a Level 1 Track Official

For accreditation as a Level 1 Track Official you need to have officiated in at least four (4) different competitions/meetings.

Within those four meetings Track Officials should show experience of a range of aspects of Judging and Umpiring such as:-

- Judging all finishers
- Judging last 3
- Umpiring in different positions around the track
- Lap Board and Bell
- Looking at Hurdles for infringements including steeplechase
- Breakline in 800 metres
- Relay take over both 4 x 100m and 4 x 400m
- Wind Gauge – if manual at meetings
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### Example(s) of Duties:

**Duties for each judge would be listed on the Duty Sheet, but could include the following examples:**

J = Judge at Finish	JL3 = Judge Last three
BR/13 = BREAK Line then position 13	LS / J = Lap Score and Judge
WG = Wind Gauge	LB / B = Lap Board and Bell
H1 (2, 3,4) = Steeplechase Hurdle No.	W / J = Water Jump
ICTO 1 (2, 3) = In Charge Take Over No.	LB / B* (or A) = Lap Board and Bell Assist
TO IN /TO OUT = 4 x 400 Relay Take over IN /OUT	TO = Take Over No.

## Self Analysis/Reflection

### (Only required to be completed by candidates wishing to progress beyond Level 1)

- This section of the Logbook is designed to provide opportunities for candidates to critically evaluate their own performance as an official at each meeting/event. Maximum of three (3) self-reflection sentences per meeting.
- This should include reference to what have been done well, as well as identifying areas for further personal development.
- Using, as a framework, what would/should be expected from officials in terms of qualities, knowledge and application of rules, to identify how well candidates have performed. These could include:
  - Confidence
  - Decision making
  - Communication skills
  - Ability to work as a member of a team, and/or lead a team of officials
  - Punctuality to events
  - Knowledge of the Technical rules and ability to apply them correctly and effectively
  - Ability to use equipment, such as Wind Gauge
  - Accuracy and neatness recording results and on lap scoring

### Possible Self Analysis/Reflection Responses *(these are only suggestions, feel free to use your own ideas.)*

- I asked for clarification about ..... from a more experienced official. Their answer/response confirmed that my understanding of the rule was correct/that I need to re read the rules on ..... [event]
- I worked well as a member of the team, helping to support less experienced officials
- My confidence as a team member/team leader/referee is growing
- My judging fitted well with the photo finish results (or the opposite)
- I am getting better at keeping an accurate lap chart and assisting the official on the lapboard.
- I communicated well with the other officials and athletes as required
- I maintained concentration throughout the day.
- I signalled clearly to my team leader and reported infringements clearly verbally/in writing
- When reporting an infringement I recorded an incorrect number for the athlete so need to concentrate better. (or comment on other aspects related to this)
- My duty sheet worked well/I discovered ways to improve my duty allocations (when acting as referee)