

**UK Athletics Limited**  
**Annual General Meeting**  
**Friday 17 December 2021**  
**Via Teams Conference call**

<b>Present:</b>	Jason Gardener – President Stefanie Reid – Vice President Steve Perks - Welsh Athletics Chair Ronald Morrison – Scottish Athletics President Gary Shaughnessy – England Athletics Chair David Abrahams – Athletics Northern Ireland Chair Grace Hall – Track & Field Club Representative Julian Starkey – England Clubs Representative Arwel Williams – Officials Representative Andrew Heyes – Chair of the Athletes Commission Toni Minichiello – Coaching Representative Roland Gibbard – Road Running Representative
<b>In Attendance (non-voting)</b>	Ed Warner – IPC Member Ian Beattie – UKA Chair Mark Munro – Interim UKA Chief Executive Mark Draisey – UKA Chief Financial Officer and Company Secretary

**Opening remarks and apologies:**

The President welcomed both Ronald Morrison and Gary Shaughnessy to their first formal UKA Members meeting. Andrew Heyes was congratulated on his recent appointment as Chair of the Athletes Commission and welcomed as a member versus his previous attendance as an observer. The President also welcomed Ian Beattie and Mark Munro in their respective new roles to the AGM.

**Preliminary**

**A** It was noted that the minutes of the AGM held on 11 December 2020 were previously reviewed at the Members meeting held on the 12<sup>th</sup> March 2021. The minutes of the meeting were formally approved.

**B** It was noted that the matters arising from the 2020 AGM were considered at the meeting held on the 12<sup>th</sup> March. A brief overview of these matters was provided. It was confirmed that the annual report and accounts for the year end 31<sup>st</sup> March 2021 were circulated to the Members ahead of filing to the accounts, further in respect of the disclosure in respect of individual redundancy payments no further information at an individual level would be provided.

**C To consider the appointments to UKMC Members Council:**

The President asked the Company Secretary to confirm the outcome in respect of the three roles that which were open for nomination

- Representative of track & field clubs – following receipt of two eligible nominations a ballot for this role was conducted. The Company Secretary read the result of the ballot as provided

by Civica Election Services, the Report of Voting provided by them is attached as an appendix to these minutes. The weighted number of votes received by each candidate is as follows:

- Grace Hall - 195
- Andy Paul - 98

The Company Secretary confirmed that Grace Hall was duly elected

- Representative of clubs solely practicing disciplines of athletics other than track and field – no nominations received – no appointment made
- Representative of Senior Coaches – The Company Secretary confirmed that there was only one eligible nomination received this nominee, Mike Leonard, a level 4 sprint coach, would become the Coaches representative immediately following the close of the AGM.

Following the announcement of the track & field representative role the Company Secretary confirmed that he would notify the unsuccessful candidate by email of the result of the ballot. Concerns were raised by a member as to why the candidates were not notified in advance of the result being declared at the AGM. The Company Secretary confirmed that this was the process as set out in the Election Regulations, the UKA Chair was asked to review if this process was appropriate. It was agreed that this would be reviewed in advance of any subsequent elections. **Action IB/MD**

A further question was raised on who the ballot emails were sent to. The Company Secretary confirmed that the email addresses used were those that have been provided by clubs as part of their contact details.

The President noted that this would be Toni Minichiello's last meeting and thanked him for his contribution.

### **Ordinary Resolutions**

Prior to the ordinary resolutions being considered Members were asked if there were any questions or comments on the accounts.

A member noted that a member of a club had raised a number of specific questions which it was noted had been responded to and that further follow up questions had been submitted prior to the start of the meeting. The Chair confirmed that he had received that email and had responded.

Following a question in respect of the comparison of employee number, total salary costs and average salaries and variances therein, the Company Secretary confirmed that a direct comparison of averages was not possible due to the timing of when individuals left the organisation, confirmation was provided that no general pay rises had been applied. It was confirmed this has been the case for the last two years.

In respect of changes in pension contributions the Company Secretary confirmed that the company operates a salary sacrifice scheme and that should employees elect to sacrifice additional amounts then this will result in changes to the amounts disclosed as pension contribution, it was also confirmed that there had been no changes to the pension arrangements in the year under review. A member confirmed that operating salary sacrifice arrangements is considered good practice and saves money in

respect of company national insurance contributions. A high-level example of the workings of salary sacrifice schemes will be circulated to Members.

Following a query in respect of dashboards and the discussion of work being undertaken on these in the report and accounts the Interim CEO confirmed that work continues on their development, and they will be aligned to deliverable and measurable outcomes.

A question was raised in respect of the Diamond League and the number of meetings that UKA can deliver. The Interim CEO confirmed that UKA only has rights to one Diamond League meeting. It was further noted that this change to the Diamond League agreement was approved by the previous CEO in March 2021. It was confirmed that the change to Diamond League agreement had not been approved by the Board in advance of that agreement being reached. The UKA Chair confirmed that as part of his work going forward, he would be looking at the approval processes and procedures to ensure that they remain fit for purpose.

The UKA Chair was asked whether in any circumstance he would seek to obtain financial support from the HCAF's. The UKA Chair confirmed that the power to raise funds from the HCAF's is not allowed within the Articles and he further confirmed that he has absolutely no intention of proceeding in this manner.

In respect of the statement on equality, diversity and inclusion it was requested that all is done to ensure equality of opportunity between the Para and Olympic programme. Further discussion would take place in subsequent Member meetings.

With no further questions the President asked the Company Secretary to begin the voting in respect of the ordinary resolutions

**1 To receive the Company's Annual Report and financial Statements for the year ended 31 March 2021.**

Result of vote: For 10 Against 0 Abstain 2

Ordinary resolution 1 was therefore approved

**2 To re-appoint Hayescmactyre LLP as the Company's auditors for the year to 31 March 2021**

Result of vote: For 11 Against 0 Abstain 1

Ordinary resolution 2 was therefore approved

**3 To delegate agreement of the remuneration of the auditors to the Board of Directors of the Company**

Result of vote: For 11 Against 1 Abstain 0

Ordinary resolution 3 was therefore approved

**Any other business**

The IPC Member provided an update on the latest developments on Governance changes following the recent IPC General Assembly. These changes include individual para disciplines moving to sit within their own world governing body, this will include Athletics. The process to deliver these changes is ongoing with completion expected in 2026. As a result of these changes Ed Warner would be stepping down from his role at the IPC and therefore would no longer be attending Member meetings. The President thanked Ed for his contribution to the organisation. It was noted that another British citizen (Steve Miller) is currently an Athlete Representative at the IPC and if this continues may be able to sit as a UKA Member. This will be reviewed. **Action JG/MD**

There being no more business the President once again thanked Toni Minichiello for his contribution, passion and energy as a UKA Member.

The meeting closed at 11:40am

The proposed date of the next AGM is scheduled for Friday 16<sup>th</sup> December 2022 at 10am – this will be confirmed nearer the time

## Appendix – Report of Voting



BRITISH ATHLETICS

UKA MEMBER - REPRESENTATIVE OF TRACK & FIELD CLUBS

# Report of Voting

CLOSE OF VOTING: 5PM ON 14<sup>TH</sup> DECEMBER 2021

CONTEST: UKA Member - Representative of Track & Field Clubs

RESULT	WEIGHT	1 TO ELECT
HALL, Grace	87	195 ELECTED
PAUL, Andy	50	98

Number of eligible voters		815
Votes cast online:	137	
Total number of votes cast:		137
Total weight of votes cast:		293
Turnout:		16.8%
Number of votes found to be invalid:		0
Total number of valid votes to be counted:		137

Civica Election Services can confirm that, as far as reasonably practicable, every person whose name appeared on the electoral roll supplied to us for the purpose of the election:-

- was sent the details of the election and
- if they chose to participate in the election, had their vote fairly and accurately recorded

All voting material will be stored for six months.

CIVICA ELECTION SERVICES

