



Summary Minutes of a Meeting of the UK Athletics Board of Directors

8 December 2022, starting at 9.30am, at Nike Office and online via Teams

Present:	Ian Beattie (IB) - Chair David Abrahams (DA) Jack Buckner (JB) Stephen Perks (SP) Gary Shaughnessy (GS) Wendy Sly (WS) Jennifer Thomas (JT) Mike Whittingham (MW) Anne Walfula Strike (AWS)
Observers:	Anna Blackman (AB) Jason Gardener (JG) Andrew Heyes (AH)
In attendance:	Mark Munro (MM) Mark Draisey (MD) Tracey Carey (TC) Sarah Hopkins (SH) (Note taker)
Apologies	Marilyn Okoro (MO) David Ovens (DO)

1. Welcome by the Chair

IB welcomed everyone to the meeting and apologised for delay in starting.

The group reflected on the Strategy Day, it was felt that it was a useful exercise.

2. Apologies

Apologies were received from Marilyn Okoro and David Ovens.

3. Declaration of Interest

No additional declarations of interest were made.

4. Minutes

Previous minutes were approved.



Board Live Action Tracker:

The Board noted the outstanding and in progress actions, the clarifications from the previous meeting will be circulated after this meeting.

5. CEO Report

JB led the Board through the CEO report included in the Board pack. He summarised updates, and information relating to day-to-day operation of the business.

JB outlined the challenges with the UKA core business model and opportunities. The Board asked questions of JB.

6. Governance

6.1 Risk Management Policy and Risk Appetite Statement

The Board **APPROVED** the Risk Management Policy and Risk Appetite Statement.

6.2 UKA Members – Election and Appointment Regulations

The Board **APPROVED** the proposed changes to the Election and Appointment Regulations, subject to approval at the UKA Members meeting on 16 December 2022.

6.3 UKA Member and Director Suspension Regulations

The Board **APPROVED** the changes to the UKA Member and Director Suspension Regulations.

6.4 Athletes Commission Terms of Reference and Transitional Arrangements

The Board **APPROVED** the changes to the Athletes Commission Terms of Reference and Transitional Arrangements.

6.5 Subsidiary and Associate Companies

The Board **APPROVED** changing the Company Secretary role from Mark Draisey to Tom Solesbury (UK Athletics Limited, London Championships Limited, Athletics World Cup Limited and Track and Field Limited) and Director role from Mark Draisey to Jack Buckner (Athletics World Cup Limited and Track and Field World Cup Limited) subject to being ratified by their Board on Friday 9 December 2022.

6.6 Succession Planning Policy

The Board **APPROVED** the Succession Planning Policy.

7. Development

The Terms of Reference for the Technical Advisory Group were last updated in 2019, to be updated and taken to the January 2023 Board meeting.



8. Finance

TC reported on financial matters and addressed questions raised by Directors.

For Information

9. Performance

SM gave his update at the Strategy Day.

10. Safeguarding

MM discussed costs pressures in this area.

MM provided an update in the absence of AM.

11. Events

Update provided on current activity.

12. Governance BDO Audit

MM advised that 90-95% of the items will be completed by end of calendar year and that work is ongoing.

13. Athletes Commission

AH provided a written update. He has now been invited to attend Board meetings regularly.

14. Any Other Business

Thanks were given to AWS and MD whose last meeting it is.