

## **UK Athletics Education and Training Sub Groups (Track & Field)**

### Terms of Reference

#### **Name**

UK Athletics agreed to the formation of a Track and Field Officials' Education and Training Sub Group. The Sub Group shall be a sub group of the UKA Technical Advisory Group to whom they will formally report.

#### **Formation**

The membership of the sub group shall be by invitation only. The Chairperson will be appointed by the Technical Advisory Group. Invitations for membership will be issued by the Technical Advisory Group. Members will be representative of the expertise and knowledge base required to lead on the design and delivery of programmes for the education of the whole population of officials active in the area of the sport. Membership will be reviewed periodically and as appropriate. Individuals will be co-opted to work with the sub group as need arises.

#### **Conduct**

The Education and Training Sub Group will,

- Meet three times per year. The minutes of their deliberations will be reported to, and approved by, the Technical Advisory Group.
- Implement policy as determined by the Technical Advisory Group and UKA as a whole.
- Elect a chairperson from within their membership subject to approval by the Technical Advisory Group.

#### **Jurisdiction**

The Education and Training Sub Group's duties are to;

- Support UKA with the processes, training and development of higher-level qualifications for all track & field officials (Level 4 and above).
- Support UKA with the implementation of a bespoke high-performance officials' development programme and establish processes to identify and recommend candidates suitable to progress to the highest levels within the sport.
- Support the quality control process aligned to qualifications.
- Manage the tutor lists for the tutors operating at the higher levels within the sport (Levels 4 & 5).
- Make recommendations to UKA about the development of the officials' workforce.
- Promote the welfare and development of officials.
- Be proactive in communicating officials' development throughout the sport in the UK.
- Receive and consider recommendations from the Home Countries Forum.
- Where appropriate, work with the Officials' Working Group and other groups across the sport, providing advice and guidance for the benefit athletics in the UK.