

UK ATHLETICS TRACKMARK REACCREDITATION

Overview

The initial TrackMark accreditation process assessed compliance against the 4 mandatory TrackMark units (1-4):

- Unit 1 – Track surface
- Unit 2 – Field events
- Unit 3 - Ancillary facilities
- Unit 4 - Operations

Optional Units 5 & 6

In addition, optional units 5 (Floodlighting) and 6 (Competition), assessed compliance for those venues that sought to hold events under lights and/or UKA license level 2 events (regional /national).

Reaccreditation

The reaccreditation process is much simpler **and focuses on Unit 1 - Track and 2 - Field only** (Plus Unit 5 if sports lighting accreditation/reaccreditation is required at a venue).

WHEN TO REACCREDIT?

To provide flexibility to venue operators, the mandatory Unit 1 (Track) and Unit 2 (Field) inspections can be carried out **up 3months before and 3months after the expiry date shown on your original TrackMark accreditation certificate**. Note: The original accreditation anniversary date will be preserved.

TrackMark status at the venue will be maintained for a further 3years as long as:

- Inspections take place within the 6month reinspection window.
- All relevant inspections achieve a pass grading.

For reaccreditation, the company(ies) that you select to carry out your inspections will automatically upload the resulting TrackMark inspection report(s) to a secure online area where it can be immediately viewed and assessed by UKA.

IMPORTANT: *If Unit 1 and Unit 2 inspections are not carried out and submitted within the 6month accreditation window or, if a Unit fails its reinspection, then the venue will lose its Trackmark status and the ability to host licensed competition.*

UNIT 1 – TRACK SURFACE

How to reaccredit

Contact one of the two World Athletics/SAPCA approved consultants (below) to commission a Unit 1 TrackMark inspection:

UNIT 1 REQUIREMENTS

Requirement	Notes
A track surface test conducted by a SAPCA approved, World Athletics accredited laboratory.	Contact a SAPCA/World Athletics accredited laboratory to commission a track surface inspection.

Once the inspection has been carried out the resultant report will be uploaded to a secure online area for review/assessment by UKA.

Unit 1: SAPCA/World Athletics approved laboratories.

Tom Would Labosport Consultant – Labosport Ltd 01159 681998 Work 07467 958413 Mobile Tom.would@labosport.com	Michael Gillespie Sportslabs Senior Field Technician 01506 444755 Work 07545 950999 Mobile michael@sportslabs.co.uk
---	---

UNIT 2 – FIELD

How to reaccredit

To reassess the condition of the field events/equipment, UKA requires that ALL field events available at the facility are inspected a Sport & Play Construction Association (SAPCA) / UKA approved company and that a cage load test for every cage at the venue is carried out by an approved testing company.

Note: Please ensure that you commission a company(ies) that can carry out ALL the relevant field inspections at your venue.

UNIT 2 REQUIREMENTS

Requirement 1	Notes
For venues with a cage(s) a visual inspection of the condition of the shot circle, throws cage, netting and circles must be carried out by a SAPCA/UKA approved company	Commission a unit 2 field inspection from an approved company.
Requirement 2	Notes
In addition to the above visual inspection a throws cage load test must also be conducted by a SAPCA/UKA approved company	Commission a Cage Load (stress) test to be carried out by an approved company.
Requirement 3	Notes
For venues with a Pole Vault facility a recent landing bed inspection report must have been carried out.	Commission a unit 2 field inspection from an approved company.
Requirement 4	Notes
For venues with a High Jump facility a recent landing bed inspection report must have been carried out.	Commission a unit 2 field inspection from an approved company.
Requirement 5	Notes
For venues with a Long /Triple jump facility a recent safety inspection report must have been carried out.	Commission a unit 2 field inspection from an approved company.

Note: All Unit 2 inspection reports will automatically be uploaded to UKAs TrackMark portal for review/assessment

Unit 2 Field inspection (All field events): UKA/SAPCA approved companies



The two companies above are both authorised to carry out TrackMark Unit 2 reinspections of ALL field events: Throws cage/circles, shot put circles, horizontal jumps and vertical jumps.

Unit 2: Throws cage structural load test – UKA/SAPCA approved company



Labosport and Sportslabs are the two SAPCA/UKA approved companies authorised to carry out structural throws cage load tests.

UNIT 5 – SPORTS LIGHTING

To successfully accredit/reaccredit Unit 5, the illumination levels and uniformity for BOTH the track circuit AND the infield/outfield must be independently checked and the following minimum levels achieved:

- *Class I: 500lux average, 0.7 uniformity - International/Premier competition venues
- *Class II: 200lux average, 0.5 uniformity - Club training and Level 2 licensed competitions
- *Class III: 100lux average, 0.5 uniformity)- Club training and Level 1 licensed competitions

**BS EN 12193:2018, Light and Lighting – Sports Lighting*

UNIT 5 REQUIREMENTS

Requirement 1	Notes
Independent sports lighting inspection (track circuit/infield/outfield) to be carried out by a SAPCA approved, World Athletics accredited test house.	Contact an approved company to book an inspection.

To assess the sports lighting of track circuit and field events UKA requires that an independent sports lighting test is conducted by a [SAPCA](#) approved, World Athletics accredited test house every 3years - see below for approved companies:

Unit 5 – Approved companies



UNIT 6 - COMPETITION

No action is required unless your track has been fully resurfaced in which case, we will require a new measurement and level survey to be carried out by a SAPCA/UKA approved surveyor.

Contact [UKA](#) for a list of UKA approved track measurement surveyors.

REACCREDITATION FEES

Once your reaccreditation inspection reports have been carried out and assessed UKA will issue an invoice for Unit assessment fees – these remain at £75 per unit.

For example, a venue reaccrediting Unit 1 and Unit 2 will be required to pay £150 unit fees.

Note: Venues formally managed by EA/SA/ANI/WA affiliated Athletics Clubs are exempt from unit fees.

FREQUENTLY ASKED QUESTIONS

I can't find my original TrackMark certificate.

No problem just email: TrackMark@uka.org.uk and we will email you a copy of your certificate and award letter.

What about advisories on my original TrackMark award letter?

UKA will review the reinspection reports and assess whether relevant/appropriate action has been taken to address any advisories raised in previous inspections.

How do I submit my reports?

The reaccreditation process has been streamlined to make it much simpler and [you are no longer required to upload your reports to a portal.](#)

Instead, once an inspection had been carried out the inspecting company will automatically upload the report to a secure online area for assessment by UKA.

How do I know if the inspections have passed?

The *main point of contact at the venue will receive an email confirming that a Unit has either passed or failed plus any advisory notes.

Will I receive a new certificate?

Yes, once Unit 1 and 2 reinspections have been completed and assessed as compliant a new certificate and award letter will be emailed to the *main point of contact at the venue.

What about Units 3 and 4

Whilst Units 3 and 4 are not part of the formal reaccreditation process, we would be grateful if you could inform us of any material changes to your original Unit 3 and 4 submissions so that we can update our records. Email: Trackmark@uka.org.uk

**Note: Please ensure that you immediately inform UKA of any personnel changes at your venue. E: TrackMark@uka.org.uk*